

Hanover Township Sewer Authority  
April 21 2026  
Hanover Township Building

Chairman Dawn Paden called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**Roll Call:** Present: Chairman Dawn Paden, Vice-Chairman Ralph Speer, Secretary/Treasurer, Hannah Bruce, Guy Auteri – Member, Absent, Project Engineer, Robert Dengler, II, Solicitor Office Savannah Vernet, Esq., Office Manager, Betty DeFelice and Operations Manager, Mark Lashhorn.

**Nomination of Vice Chairman:** Nominated Ralph Speer as Vice Chairman. Dawn Paden made a motion to nominate and Hannah Bruce, seconded. All in favor. No opposed

**Minutes:** Minutes of March 17, 2026, motioned by Dawn Paden seconded the motion by Hannah Bruce ; Ralph Speer abstained. He wasn't present at the last meeting and couldn't make a motion. **Motion carried.**

**Treasurer Report:**

Hannah Bruce presented the Treasurer's Report with beginning balance in the Operating and Expense Account as of March 1, 2026 of \$129,457.26, February deposits of \$139,189.58 and expenditures of \$103,874.05 ending balance \$164,772.79. Maintenance Account has a balance of \$13,468.911 as of March 31, 2026 and the Tap Fund had a balance of \$111,139.92 as of March 31, 2026.

Motion to accept the Treasurer's Report as presented was made by Chairman Dawn Paden, second by Vice Chairman Ralph Speer. All in favor no opposed.

**Invoices:** Motion to accept the bills was made by Ralph Speer and seconded by Chairman Paden. No opposed

**Payroll:** Chairman Paden made a motion to ratify payroll and was second by Hannah Bruce. All in favor no opposed.

**Office Manager:**

Grinder pumps: Presented grinder pump Excel spreadsheet. 79 residential repairs in 2025 with an estimated cost of \$71,000. Plant pump cost \$50,000.

- Authority absorbs the cost but costs increase with aging. We order parts as needed. We have a few new pumps on hand.

.Star Lake

- Star Lakes pumps. We have two of theirs that need rebuilt. Rebuild one. Can we ask Star Lake if they can pay up front? Otherwise HTSA will have to carry \$4,000.00 for the new pump.
- Don't have an agreement with Star Lake. Concert Season is coming and they absolutely need the pumps to be working. Technically we own the pump and they pay for the maintenance cost.

Spare pump will be used at Bucey and then change the one at Devils Den very soon.

Lien collections needs a clear procedure. Send delinquent letter. Red tag etc. Solicitor's office said to send law firm any request for liens. Chairman Paden asked "can we shut off water"? Solicitor will have to look into that and get back with us.

Request for additional itemized detail on Solicitor's invoices.

PO for Redmond Environmental for pump parts confirmed and previously approved by board via email.

Chelsea is working on getting the company charter and resolutions for the authority.

Ethics form and W-9 needed from Guy Auteri

Motion by Chairman Paden to accept Office Manger's report. Seconded by Ralph Speer. All in favor aye Opposed no one.

### **New Business:**

Move the meeting to the Township building. Residence can come and it's more convenient. Not intimidated by coming to the plant. Changing meeting times. Hannah Bruce can attend if the meeting time is changed. We can do 6:30pm. Hannah to give as much notice as possible.

- We need to motion to advertise the meeting time change to 6:30 pm and location will be changed to the Hanover Township Municipal building. Chairman Paden made the motion and Hannah Bruce seconded that motion. All in favor aye no one opposed. **Motion passed**
  - Main leak at Devils Den will be covered by Mark Lashhorn from the Operator's report.
  - Immediate reimbursement of the employee credit card purchases for Authority only expenses. Most of our vendors have been changed to direct billing. Notify board if authority employees used their personal credit card for company expenditures.
- 
- Increase charges 10% -Estimate parts to repair \$500.00- 800.00. For the authority to recoup costs or a Flat Fee. Solicitor's office will conduct research.
  - Motioned by Chairman Paden to get parts for pump repair at Star Lake prior to concert season commencing. Seconded by Ralph Speer All in favor aye and oppose no one.
  - Data Centers -Sewage usage is unknown as we were told the system used is self-contained .

### **Old Business:**

Capital projects and Grant availability- nothing to report

PayStar and Tyler Tech is two of third party processors for MuniLink. We are going with PayStar.

**Solicitor Report:** No public report

### **Operations Report**

- Twenty-two one calls and eight service calls.
- Devils Den manhole leak identified at the fitting (same as previous repair). Still leaking today. Pin holes at seam. Recommendation for flexible fitting to accommodate movement/vibration. Put new fittings in as the current ones are glued. Alex Paris did it the last time. Recommendation for a flexible fitting by the engineers. Need a bid. Manholes can hold 500-600 gallons.

Motion made by Ralph Speer to accept Operators report, Seconded by Hannah Bruce . All in favor. **Motion passed**

### **Engineer Report**

Pump Station Bypass Improvements Project nearly complete.

- Completion certificate prepared for signature. Few items the contractor has to provide. Sent punch list to contractor. Red line drawing motion to accept completion certificate. Need Chairman's signature. Final Certificate needs to be on HTSA's letterhead and signed by the Chairman.
- Once the two docs are signed Gannett will request finalization from Alex Paris. Make payment request from grant funding. Close out this project once payment is remitted.
- Statewide Small Water & Sewer Grant: \$40,00.00 used for Heater and Star Lake force main.

Heater quotes received (\$17,400.00 for 7 units). Spoke to RonAir Sales can't get these heaters from them. Don't have an agreement with CoStars who is the State's Purchasing Co-op. Costars are regional sales for these heaters. Do we need pricing. We have a quote from Kosol. Heaters need to be included in the contractor's price. Get three quotes and if one contractor is under the \$24,500.00 get that contractor to do the work.

Contractor bids for supply and installation to be obtained. Three attempts needed to heaters and installation.

Star Lake discharge manhole: asking contractor to price to install the manhole. Someone like Alex Paris. Use existing unused section that wasn't used at Devil's Den; contractor pricing requested. Scott Putman from Alex Paris reached out to Mark Lashhorn. They will get together. If under \$10,500.00 go with Alex Paris. The \$10,500.00 limit increased to \$13,200.00.

- Chapter 94 Waste Load Management Report was successfully to DEP before March 31, 2026 deadline.
- There's an grant application for the Washington County LSA. PA Sewer grants you get reimbursement 85% of the amount of project. Anything that can be impacted from flooding or landslides the federal government the BRICK program. Think about what projects that may be coming down in the next 5-10 years so that we can go for grant funding. Mark Lashhorn "Can we get funding for the rehab of the pump stations"? PA Water and Sewer works with this kind of project. Stations are twenty years old. Get a list of needs to Gannett.

Motion to approve Engineer's report was made by Chairman Paden and seconded by Hannah Bruce. All in favor. Opposed no one **Motion carried.**

**Public Comments-** Sean Miller-Regarding the grinder pump spreadsheet.

How many pumps total are on the system? Mark Lashhorn "approximately" 700. The quantity of pump repair is normal. May go up year after year as the pumps for Phase I are getting older. Authority takes care of the entire repair bill unless caused by the resident. How much does a new pump cost? \$3500-4500.00. Star Lake has projected a big season. Liens roughly 200 accounts that are in lien status.

Consider other contractors besides Alex Paris. We need three attempts.

**Executive Session** -Dawn made a motion for go into Executive Session. at 8:26p.m - 8:41 pm legal matters(inferred).

Chairman Paden made a motion to adjourn the meeting 8:42 pm

Respectfully Submitted,

---

Hannah Bruce, Secretary