

Hanover Township Sewer Authority
March 17, 2026
Hanover Township Building

Chairman Dawn Paden called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

Board members attending were Chairman Dawn Paden, Vice-Chairman Chris Truby, Secretary/Treasurer Hannah Bruce, Guy Auteria, Absent Board Member, Ralph Speer Absent Board Member Project Engineer Robert Dengler, II, Solicitor Office Savannah Vernet, Esq. Office Manager Betty DeFelice and Operations Manager Mark Lashhorn.

Chris Truby made a motion to accept the minutes of February 17, 2026; Dawn Paden seconds the motion; **Motion carried.**

Treasurer Report:

Hannah Bruce presented the Treasurer's Report with beginning balance in the Operating and Expense Account as of February 1, 2026 of \$204,283.02, February deposits of \$66,398.17 and expenditures of \$141,223.93 ending balance \$129,457.26. Maintenance Account has a balance of \$13,428.31 as of February 28, 2026 and the Tap Fund had a balance of \$79,437.93 as of February 28, 2026. Motion to accept the Treasurer's Report as presented was made by Chairman Paden, second by Chris Truby. **Motion carried.**

Invoices: Vice Chairman Truby made a motion to ratify invoices. Second by Hannah Bruce; **Motion carried.**

Payroll: Chairman Paden made a motion to ratify payroll and was second by Chris Truby, **Motion carried.**

Office Manager:

Keep PNC credit card account just changing the authorized user names
Pump Agreements now have blank signature lines. Needs updated signatures.
Customer's requesting to remove a deceased customer must provide a death certificate
Will meet on Wednesday with PayStar to take over the ACH transactions in MuniLink as they are integrated into the Munilink software.
2026 Free and Clear Judicial Sale regarding McGaughey was taken by Savannah Vernet, Esq., Solicitor's office for review.
Vice Chairman Chris Truby will email and touch base with Enzo Caranannete from Star Lake regarding issues with the pumps.
Approved to pay Patricia Garrett for services rendered. Discussion on billing for texts.
Still needing Ethics and W-9 Forms from board members.
Insurance binder is available in office manager's office
Motion to accept Office Manager's report was made by Chairman Paden and second by Vice Chairman Chris Truby.

Motion Carried

New Business:

Capital projects/grant availability. Discussion of aging infrastructure. Priority list to be developed by Mark and engineer for upcoming grants. (Washington County LSA, PA Small/Large Sewers, appropriations.

Generators for smaller stations revisited. Past quote were too high-alternatives considered. No formal motion. Direct given to proceed with list.

Add Hannah Bruce, HTSA Treasurer and Secretary to Washington Financial Bank checking account.

Old Business:

Star Lake pump repairs/billing is ongoing. Response to be sent by Vice Chairman Chris Truby.

Solicitor Report: Nothing to report Motion to accept by Chairman Paden and second by Vice Chairman Chris Truby. **Motion carried.**

Operations Report

Nine service calls and seven pump changes. Twenty-seven one calls.

Meter calibration at Pleasant View

Bypass pumping complete.

UV Sensor replaced; still low readings. Circuit board likely needed Pricing to be checked.

New Grinder pump installed at Mtn View.

Motion to accept the operator's report. Seconded. All in favor. **Motion carried.**

Engineer Report

Bypass project: Substantial Completion on the Pump Station Bypass Project recommended; punch list minor (re-seed/straw after weather). Motion to approve Substantial Completion Certificate by Chairman Paden. Seconded by Chairman Paden. All in favor. **Motion carried.**

Motion to approve Final Completion certificate and payment to Alex Paris contingent on punch list completion and bonding paperwork. Vice Chairman Chris Truby and second by Chairman Paden. All in favor. **Motion carried.**

Make a list of upcoming needs/projects. Look at LSA and PA Small Sewer grants.

Heaters quote \$17,400 (Seven units) potential CoStars purchase to avoid bidding. Manhole for Star Lake line: Use existing base. Contractor quote (likely Alex Paris) expected under \$10k threshold. Valving discussion: Utilize existing 4", if possible.

Chapter 94 Waste Load Management Report. Draft prepared; minor information needed from operations. Due to DEP at the End of March 2026. Motion to authorize preparation and submission of Chapter 94 report: Chairman Paden to sign report. Seconded. All in favor. **Motion carried.**

Motion made by Vice Chairman Truby to accept the engineer's report and second by Chairman Paden. **Motion carried**

Executive Session – Entered Executive session at 8:15p.m. for personnel/legal matters(inferred).

Chairman Paden made a motion to adjourn the meeting at 8:25 PM; seconded by Guy Auteri **Motion carried.**

Respectfully Submitted,

Hannah Bruce, Secretary