

Hanover Township Sewer Authority
October 21, 2025
Bavington Road Sewer Treatment Plant

Chairman Tim Seech called the meeting to order at 7:04 p.m. with the pledge of allegiance. Roll call was taken. Chairman Seech, Vice Chairman Chris Truby, Secretary/Treasurer Nancy Voelker, Board Member Dawn Paden, Attorney Savannah Vernet for Solicitor Matt Kalina, Project Manager Bob Dengler, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Board Member Ralph Speer was not present. Hanover Township Supervisors Dale Handick and Shawn Miller were present.

Meeting Minutes: Mr. Seech made a motion to accept the September 2, 2025 meeting minutes as written; Mrs. Voelker second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of September 2025. The Operations account began the month with \$255,499.03 with deposits of \$96,082.48 and expenditures of \$118,616.69 for an ending balance on September 30, 2025, of \$232,964.82. The Maintenance Fund had a balance of \$7,597.63, and the Tap Fund had a balance of \$106,700.54. Mr. Truby made a motion to accept the September treasurer's report; Mrs. Paden second. Motion passed unanimously.

Invoices: Mr. Truby made a motion to ratify the bills in the amount of \$133,546.94; Mrs. Voelker second. Motion passed unanimously.

Payroll: Mr. Seech made a motion to ratify payroll for pay periods August 31 through September 13, September 14 through September 27, and September 28 through October 11, 2025, each in the amount of \$1,260.78; Mr. Truby second. Roll call: Mr. Seech – yes, Mr. Truby – yes, Mrs. Voelker – abstain, Mrs. Paden – yes. Motion passed.

Office Manager Report: Received notification that Washington County will be sending \$11,244 for the 2025 Judicial Sale of 35 Steubenville Pike.

Mark Lashhorn Enterprises contract is set to expire in April 2026.

Mrs. Nusida has requested input for the 2026 budget.

The computer rotation is waiting on Premier Technical Services to complete.

A Right-to-Know Request was received for a copy of our 537 Plan. A copy was given on a disk.

The blocked water meter on Paris Colliers Road is being blocked with a vehicle. Hanover Police is aware and will be issuing a citation and/or arrest if the situation continues.

The updated status sheet of open projects was presented to the board members.

Correspondence from Washington Financial Bank concerning enhanced security has been received. A complaint concerning the cost of pump repairs was received and a response has been forwarded to the customer.

There were two (2) liens filed and no liens satisfied.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Truby second. Motion passed unanimously.

New Business: Mr. Truby made a motion to approve the Hach quote for two samplers at the cost of \$6,384 each for a total of \$13,068 including freight; Mr. Seech second. Motion passed unanimously.

Mr. Seech made a motion to approve Reimbursement Request #2 for ARPA Grant Contract# C000087210; Mrs. Voelker second. Motion passed unanimously.

A safety Walkaround will take place at the end of the meeting.

Langan is inquiring whether HTSA can service property near Star Lake. Capacity details are needed before that can be determined.

The 2024 Audit and its advertisement has been tabled until the audit can be presented by the auditor.

Attorneys to draft a letter to the DEP concerning issues with Star Lake lagoons and the pump repairs.

Information was received concerning liability insurance changes. After consulting with our agent, they do not apply to wastewater treatment plants.

Old Business: Mr. Seech made a motion to ratify the WWTP Ground Subsidence and Water Line Repair Project award to Hogan's Heroes dba J5 Construction in the amount of \$57,500; Mr. Truby second. Motion passed unanimously.

Mr. Seech made a motion to ratify the Pump Station Bypass Project award to Alex E Paris Company in the amount of \$60,000; Mrs. Paden second. Motion passed unanimously.

Solicitor's Report: There was no public solicitor's report.

Mr. Seech made a motion to accept the solicitor's report; Mrs. Paden second. Motion passed unanimously.

Engineer's Report: Pre-construction meetings are scheduled for October 22 at the plant.

There should be no shortfall in funds for the grant projects.

The lack of a Pennsylvania budget is delaying the announcement of the Statewide Small Water and Sewer Grant winners. The Local Share Grant application is open until November 30.

Mr. Seech made a motion to accept the engineer's report as written; Mrs. Voelker second. Motion passed unanimously.

Public Comment: Supervisor Miller asked about the flow that goes to Weirton; Paris area goes to Weirton, Florence and Bavington areas go to sewer plant. He also questioned the need for samplers; we have two at the plant, one for influent, one for effluent. The DEP requires weekly composite sampling of influent and effluent flows. Composite sampling being samples taken over a period of time rather than just grabbed all at once. The original samplers are breaking down and need replaced.

Adjournment: Mr. Seech made a motion to adjourn the meeting at 8:42 p.m; Mrs. Voelker second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker/ Secretary