

Hanover Township Sewer Authority
August 19, 2025
Bavington Road Sewer Treatment Plant

Chairman Tim Seech called the meeting to order at 7:05 p.m. with the pledge of allegiance. Roll call was taken. Chairman Seech, Vice Chairman Chris Truby, Board Member Ralph Speer, Attorney Matt Kalina, Project Manager Bob Dengler, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Secretary/Treasurer Nancy Voelker participated via telephone. There was one citizen/business owner present.

Meeting Minutes: Mr. Seech made a motion to accept the July 15, 2025 meeting minutes with one correction to the Tap Fund amount; Mr. Truby second. Motion passed with Mr. Speer abstaining.

Treasurer's Report: Mr. Truby presented the Treasurer's Report for the month of July 2025. The Operations account began the month with \$222,341.96 with deposits of \$68,272.83 and expenditures of \$77,824.74 for an ending balance on July 31, 2025, of \$212,790.05. The Maintenance Fund had a balance of \$4,898.74, and the Tap Fund had a balance of \$106,777.16. Mr. Seech made a motion to accept the July treasurer's report; Mr. Speer second. Motion passed unanimously.

Invoices: Mr. Truby made a motion to ratify the bills in the amount of \$43,792.46; Mr. Seech second. Motion passed unanimously.

Payroll: Mr. Seech made a motion to ratify payroll for pay periods July 20 through August 2 and August 3 through August 16, 2025, each in the amount of \$1,260.78; Mr. Truby second. Roll call: Mr. Seech – yes, Mr. Truby – yes, Mrs. Voelker – abstain, Mr. Speer - yes. Motion passed.

Office Manager Report: The new computer will be installed on August 21. Mrs. Garrett to receive the new computer with her old computer going to Mrs. Nusida. Mrs. Nusida's computer will be moved to the lab for use by Mr. Lashhorn.

On July 26, 2025, the Hanover Township supervisors withdrew their consent to carry Mrs. Garrett on their payroll in an effort to save HTSA \$50 per month in payroll subscription costs. In lieu of contracting with a new payroll service, Mrs. Nusida will retain her payroll subscription through QuickBooks and HTSA will reimburse her the \$50 per month.

The McGaughey payment plan has been submitted to and signed by Ms. McGaughey and HTSA. The first payment is due September 2, 2025.

A resident in the township is looking to build a new house on North Kings Creek Road just past the end of the HTSA sewer main. Information given about installing that line extension to the end of the property line.

A status on the blocked water meter on Paris Colliers Road has not yet been received.

The updated status sheet of open projects was presented to the board members.

No reportable correspondence was received.

There were five liens filed and eight liens satisfied.

Mr. Seech made a motion to accept the office manager's report; Mr. Speer second. Motion passed unanimously.

New Business: Mr. Seech made a motion to ratify the resolution to apply for the PADoT HOP on August 5, 2025; Mr. Truby second. Motion passed unanimously.

Mr. Truby made a motion to ratify the acceptance of the RACW-HTSA Cooperation Agreement for Grant Project No. LS 25-31; Mr. Seech second. Motion passed unanimously.

Old Business: New quotes to be obtained for the driveway sealing with the specification that the application be brushed on only and the seam addressed in a specific manner.

Solicitor's Report: Mr. Kalina requested a short executive session at the end of the meeting. There was no public solicitor's report.

Mr. Seech made a motion to accept the solicitor's report; Mr. Truby second. Motion passed unanimously.

Engineer's Report: An addendum to the water line repair/replacement project has been issued, extending the bid submission deadline to September 2, 2025.

Mr. Truby made a motion to accept the engineer's report as written; Mr. Seech second. Motion passed unanimously.

Public Comment: Mrs. Paden questioned the status of the authority concerning the acquisition of HTSA by PAWC. It was explained that the authority does not have a say in the matter; the township can sell the authority if it wishes. HTSA has not gotten an update since the original letter.

Adjournment: Mr. Truby made a motion to adjourn the meeting for an executive session from 7:46 p.m. until 7:54 p.m. for possible litigation. No action was taken; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker/ Secretary