

Hanover Township Sewer Authority  
July 15, 2025  
Bavington Road Sewer Treatment Plant

Chairman Tim Seech called the meeting to order at 7:07 p.m. with the pledge of allegiance. Roll call was taken. Chairman Seech, Vice Chairman Chris Truby, Secretary/Treasurer Nancy Voelker, Attorney Savannah Vernet for Matt Kalina, Project Manager Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Board Member Ralph Speer was not present. There were no citizens/business owners present.

**Meeting Minutes:** Mr. Truby made a motion to accept the June 17, 2025 meeting minutes as written; Mr. Seech second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of June 2025. The Operations account began the month with \$284,587.00 with deposits of \$57,730.97 and expenditures of \$119,976.01 for an ending balance on June 30, 2025, of \$222,341.96. The Maintenance Fund had a balance of \$4,587.04, and the Tap Fund had a balance of \$106,807.42. Mr. Seech made a motion to accept the June treasurer's report; Mr. Truby second. Motion passed unanimously.

**Invoices:** Mr. Seech made a motion to ratify the bills in the amount of \$81,444.29; Mrs. Voelker second. Motion passed with Mrs. Voelker abstaining from the Hanover Township reimbursement.

**Payroll:** Mr. Truby made a motion to ratify payroll for pay period June 8 through June 21, 2025, in the amount of \$1,260.78; Mr. Seech second. Roll call: Mr. Seech – yes, Mr. Truby – yes, Mrs. Voelker – abstain. Motion passed.

**Office Manager Report:** The HTSA website migration has been tabled until the situation with GoDaddy has been completed.

There was an issue with PAWC allowing a water disconnect to expire even after they were on site days before to complete the turn off. American Water Headquarters escalated the issue to the PA State Lead. For resolution.

Information was received from a local company who handles deduct meters. When questioned, they do not handle effluent sewage meters.

A status on the blocked water meter on Paris Colliers Road has not yet been received.

The updated status sheet of open projects was presented to the board members.

No reportable correspondence was received.

There were two liens filed and zero liens satisfied.

Mr. Seech made a motion to accept the office manager's report; Mrs. Voelker second. Motion passed unanimously.

**New Business:** There was no new business.

**Old Business:** Mr. Truby made a motion to approve the Russo Sealcoating proposal for seal the driveway at a cost of \$12,900; Mrs. Voelker second. Motion passed unanimously.

The idea to approach the township supervisors to transfer the \$23,400 ARP grant from the line extension project at the old Billy Oil Gas Station to the Star Lake manhole project has been tabled.

**Solicitor's Report:** There was no public solicitor's report.

Mr. Seech made a motion to accept the solicitor's report; Mrs. Voelker second. Motion passed unanimously.

**Engineer's Report:** The pre-bid meeting for the subsidence and pump station bypass projects is July 21, 2025. Bids are accepted until August 19 and they will be opened at the board meeting that evening.

Mrs. Voelker made a motion to accept the engineer's report as written; Mr. Seech second. Motion passed unanimously.

**Public Comment:** None.

**Adjournment:** Mr. Seech made a motion to adjourn the meeting for an executive session from 8:24 p.m. until 8:35 p.m. for possible litigation. No action was taken; Mr. Truby second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker/ Secretary