

Hanover Township Sewer Authority
December 17, 2024
Bavington Road Sewer Treatment Plant

Chairman Timothy Seech called the meeting to order at 7:06 p.m. with the pledge of allegiance. Roll call was taken. Chairman Seech, Vice Chairman Chris Truby, Secretary/Treasurer Nancy Voelker, Board Member Ralph Speer, Project Manager Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present Solicitor Matt Kalina was not present at the meeting. No citizens/business owners present.

Meeting Minutes: Mr. Truby made a motion to accept the October 15, 2024, meeting minutes; Mrs. Voelker second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of October 2024. The Operations account began the month with \$47,377.98 with deposits of \$85,119.56 and expenditures of \$60,424.91 for an ending balance on October 31, 2024, of \$72,072.63. The Maintenance Fund had a balance of \$1,374.29, and the Tap Fund had a balance of \$117,854.32.

Mrs. Voelker presented the Treasurer's Report for the month of November 2024. The Operations account began the month with \$72,072.63 with deposits of \$193,638.48 and expenditures of \$85,257.43 for an ending balance on November 30, 2024, of \$180,453.68. The Maintenance Fund had a balance of \$374.10, and the Tap Fund had a balance of \$100,025.52.

Mr. Truby made a motion to accept the October 2024 and November 2024 treasurer's reports; Mr. Seech second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the October and November bills in the amount of \$184,049.27; Mrs. Voelker second. Motion passed unanimously.

Payroll: Mr. Truby made a motion to ratify payroll for the periods October 13 through October 26, 2024, October 27 through November 9, 2024, November 10 through November 23, 2024, and November 24 through December 7, 2024, each in the amount of \$1,484.78; Mr. Seech second. Roll call: Mr. Seech – yes, Mr. Truby – yes, Mrs. Voelker – abstain, Mr. Speer – yes. Motion passed.

Office Manager Report: Mr. Seech made a motion to submit ARPA Reimbursement Request #1 for the installation of the pump station controllers; Mrs. Voelker second. Motion passed unanimously.

The 2025 Budget has been presented to the board for adjustments before acceptance.

The 2023 Audit is almost complete.

The claim against West Penn Power for hitting the force main has been paid in full.

Witherel Kalina Law Group has given notice of an increase in the monthly retainer amount.

The updated status sheet of open projects was presented to the board members.

Correspondence was received from resident M.s Lightner, The Authorities, and e-One.

There were 4 liens filed and 9 liens satisfied.

Mr. Seech made a motion to accept the office manager's report; Mrs. Voelker second. Motion passed unanimously.

New Business: Mr. Truby made a motion to ratify the Pennsylvania American Water Winter Moratorium; Mr. Seech second. Motion passed unanimously.

Mrs. Voelker made a motion to accept the Gannett Fleming Master Services Agreement 2025-1; Mr. Truby second. Motion passed unanimously.

Mr. Kalina to request a key from Live Nation to the Pavilion at Star Lake to facilitate maintenance of the pump station.

The general manager of Pavilion at Star Lake has requested access to the HTSA Mission System so they can monitor the daily flows. Mrs. Garrett to research ability to give Live Nation to access to only that portion of the system.

Old Business: Mr. Truby made a motion to ratify the Altian Settlement Agreement for Starpointe Business Park; Mrs. Voelker second. Motion passed unanimously.

Solicitor's Report: There was no solicitor's report.

Engineer's Report: The pump station by-pass project specifications are nearing completion; plant ground subsidence and water line repair to be advertised for bid once specifications are complete.

A grant application has been submitted for the installation of a manhole on the Star Lakeline for ease of troubleshooting, flushing, and maintenance. A grant for portable composite samplers has also been submitted.

Mr. Seech made a motion to accept the engineer's report as written; Mrs. Voelker second. Motion passed unanimously.

Public Comment: There was no public comment.

Adjournment: Mr. Seech made a motion to adjourn the meeting at 8:17 p.m.; Mr. Truby second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker/ Secretary