

Hanover Township Sewer Authority  
October 15, 2024  
Bavington Road Sewer Treatment Plant

Chairman Timothy Seech called the meeting to order at 7:04 p.m. with the pledge of allegiance. Roll call was taken. Chairman Seech, Vice Chairman Chris Truby, Secretary/Treasurer Nancy Voelker, Board Member Ralph Speer, Solicitor Matt Kalina, Project Manager Eric Buzzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Bob Dengler from Gannett Fleming was also present with no citizens/business owners present.

**Meeting Minutes:** Mr. Truby made a motion to accept the September 17, 2024, meeting minutes; Mr. Seech second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of September 2024. The Operations account began the month with \$49,763.50 with deposits of \$57,879.74 and expenditures of \$60,265.26 for an ending balance on September 30, 2024, of \$47,377.98. The Maintenance Fund had a balance of \$2,996.20, and the Tap Fund had a balance of \$133,718.98. Mr. Seech made a motion to accept the treasurer's report; Mr. Speer second. Motion passed unanimously.

**Invoices:** Mr. Truby made a motion to ratify the bills in the amount of \$59,183.42; Mrs. Voelker second. Motion passed unanimously.

**Payroll:** Mr. Seech made a motion to ratify payroll for the periods September 15 through September 28, 2024 and September 29 through October 12, 2024, each in the amount of \$1,484.78; Mr. Truby second. Roll call: Mr. Seech – yes, Mr. Truby – yes, Mrs. Voelker – abstain, Mr. Speer – yes. Motion passed.

**Office Manager Report:** The 2023 Audit remains in progress.

The claim against West Penn Power has been initiated with PA 1Calls, pictures, and some invoices being submitted. An invoice from RMC Sanitation needs to be submitted.

The updated status sheet of open projects was presented to the board members.

There was no reportable correspondence.

There were no liens filed and no liens satisfied.

Mr. Seech made a motion to accept the office manager's report; Mrs. Voelker second. Motion passed unanimously.

**New Business:** Mrs. Voelker made a motion to ratify Resolution 2024-03, "DECLARATION OF OFFICIAL INTENT TO APPLY FOR GRANT FUNDS FROM THE WASHINGTON COUNTY LOCAL SHARE ACCOUNT FOR THE PURPOSE OF INSTALLING A MANHOLE ON THE STAR LAKE SEWER LINE PROJECT;" Mr. Truby second. Motion passed unanimously.

Mr. Seech made a motion to ratify Resolution 2024-04, "DECLARATION OF OFFICIAL INTENT TO APPLY FOR GRANT FUNDS FROM THE WASHINGTON COUNTY LOCAL SHARE ACCOUNT FOR THE PURPOSE OF PURCHASING TWO AUTOMATIC COMPOSITE SAMPLERS;" Mrs. Voelker second. Motion passed unanimously.

**Old Business:** The West Penn Power claim was handled in the Office Manager's Report.

**Solicitor's Report:** Mr. Kalina has no public report, but requested an executive session for legal purposes. Mr. Seech made a motion to accept the solicitor's report; Mr. Truby second. Motion passed unanimously.

**Engineer's Report:** The pump station by-pass project specifications are nearing completion.

The Star Lake pump station is only operating at eight (8) gallons per minute (gpm); down from 15 gpm. A grant application being submitted to install a manhole on that line for ease of troubleshooting, flushing, and maintenance.

A grant for portable composite samplers is also being submitted.

Mr. Truby made a motion to accept the engineer's report as written; Mr. Seech second. Motion passed unanimously.

**Public Comment:** There was no public comment.

**Adjournment:** Mr. Seech made a motion to adjourn the meeting to an executive session at 7:28 p.m.; Mr. Truby second. Motion passed unanimously. The executive session concluded at 8:18 p.m. with no action taken.

Respectfully Submitted,

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Nancy Voelker/ Secretary