

Hanover Township Sewer Authority
August 20, 2024
Bavington Road Sewer Treatment Plant

Chairman Timothy Seech called the meeting to order at 7:00 p.m. with the pledge of allegiance. Roll call was taken. Chairman Seech, Vice Chairman Chris Truby, Secretary/Treasurer Nancy Voelker, Solicitor Matt Kalina, Project Manager Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Board Member Ralph Speer was not present. There was one citizen/business owner present.

Public Comment: Andy Miller from ATA Land Company presented a settlement/agreement proposal concerning the Starpointe speculative EDU account. The board will discuss this proposal in an executive session.

Meeting Minutes: Mr. Seech made a motion to accept the July 16, 2024, meeting minutes with one correction to the engineer's report; Mr. Truby second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of July 2024. The Operations account began the month with \$54,475.92 with deposits of \$80,326.53 and expenditures of \$86,475.94 for an ending balance on July 31, 2024, of \$48,326.51. The Maintenance Fund had a balance of \$4,650.88, and the Tap Fund had a balance of \$165,214.48. Mr. Seech made a motion to accept the treasurer's report; Mr. Truby second. Motion passed unanimously.

Invoices: Mrs. Voelker made a motion to ratify the bills in the amount of \$75,378.36; Mr. Seech second. Motion passed unanimously.

Payroll: Mr. Seech made a motion to ratify payroll for the periods July 7 through July 20, 2024 in the amount of \$1,484.78, July 21 through August 3, 2024, in the amount of \$1,488.78 including the \$4 payroll fee, and August 4 through August 17, 2024 in the amount of \$1,484.78; Mr. Truby second. Roll call: Mr. Seech – yes, Mr. Truby – yes, Mrs. Voelker – abstain. Motion passed.

Office Manager Report: The owner of 1100 Steubenville Pike has the option of abandoning two of the four EDUs.

The rain gauges have been cleaned and they are working again.

A list of septic haulers has been reordered according to proximity and reposted on the website.

The board members have opted not to seek a small loan from Hanover Township.

The changes to Municipay, the third-party vendor for credit card and e-check processing, are better coordinated with our MuniLink billing system. Payment batches are automatically generated for online payments instead of saving and importing payments.

A scrap run needs to be coordinated.

The updated status sheet of open projects was presented to the board members. The ground subsidence grant requires a formal bid process with walk throughs.

There was no correspondence received that was reportable to the board.

There were seven liens filed in conjunction with the upset sale, four liens filed for delinquent charges, and three liens satisfied.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Seech second. Motion passed unanimously.

New Business: The proposal received due to the sheriff sale of Starpointe property to be discussed in executive session.

West Penn Power hit the sewer main near 1061 Steubenville Pike while replacing a pole. A claim has been filed with West Penn Power. Invoice from Alex Paris Contracting has been forwarded to the electric company.

A customer requested consideration of credit for filling a swimming pool. No customer representative was at the meeting. Current rules and regulation do not allow credits for swimming pools.

Old Business: Mr. Buzza to research and present information for a composite sampler due to the line blockage on Steubenville Pike near Perkins Lane. He also suggests performing random amp draw samples of the pumps on Perkins Lane.

The owner of the property at the Bucey pump station has requested the record drawings of the pump station showing the easements. They were emailed to him.

Mr. Kalina is waiting on a response from GoDaddy concerning the over-billing of our account since 2012.

Solicitor's Report: Mr. Kalina has no public report. Mr. Seech made a motion to accept the non-report; Mrs.Voelker second. Motion passed unanimously.

Engineer's Report: The pump station by-pass project specifications are nearing completion.

Flushing the line at Star Lake at the end of the concert season is recommended.

The controllers for the Devils Den and Bucey pump station upgrades have been ordered in accordance with the ARPA Grant guidelines and delivery is expected at the end of September.

Installing a composite sampler on Perkins Lane to Bucey Pump Station line is recommended to determine the frequency of animal- and petroleum-based discharges to isolate possible sources.

Possible grant application for discharge meters in the Paris area. Billing would then change from water usage to actual sewage discharge.

Mr. Seech made a motion to accept the engineer's report as written; Mrs. Voelker second. Motion passed unanimously.

Public Comment: There was no additional public comment.

Adjournment: Mr. Seech made a motion to adjourn the meeting to an executive session at 8:16 p.m.; Mr. Truby second. Motion passed unanimously. The executive session concluded at 9:24pm with no action was taken.

Respectfully Submitted,

Nancy Voelker/ Secretary