

Hanover Township Sewer Authority
March 19, 2024
Bavington Road Sewer Treatment Plant

Chairman Timothy Seech called the meeting to order at 7:05 p.m. with the pledge of allegiance. Roll call was taken. Chairman Seech, Vice Chairman Chris Truby, Secretary/Treasurer Nancy Voelker, Board Member Ralph Speer, Solicitor Matt Kalina, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Project Manager Eric Buzza was not present. There were no citizens/business owners present.

Meeting Minutes: Mr. Truby made a motion to accept the February 20, 2024 meeting minutes as written; Mr. Seech second. Motion passed with Mr. Truby abstaining.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of February 2024. The Operations account began the month with \$23,090.83 with deposits of \$60,579.26 and expenditures of \$60,144.44 for an ending balance on February 29, 2024, of \$23,525.65. The Maintenance Fund had a balance of \$2,983.03, and the Tap Fund had a balance of \$185,560.65. Mr. Seech made a motion to accept the February treasurer's report; Mr. Speer second. Motion passed unanimously.

Invoices: Mr. Truby made a motion to ratify the bills in the amount of \$70,274.30; Mrs. Voelker second. Motion passed unanimously.

Payroll: Mrs. Voelker made a motion to ratify payroll for the periods February 18 through March 2 and March 3 through March 16, 2024, both in the amount of \$1,484.78; Mr. Truby second. Roll call: Mr. Seech – yes, Mr. Truby – yes, Mrs. Voelker – abstain, Mr. Speer – yes. Motion passed.

Office Manager Report: Mr. Kalina to draft correspondence to PA American Water regarding the shutoff agreement and their failure to honor it. A copy of the delinquent sewer bill for the property in question will be included for payment by PA American Water.

Mrs. Garrett is registered to attend the Muni-Link virtual conference on April 17, 2024.

Mrs. Garret and Mrs. Voelker to attend the township meeting on March 21, 2024 to request the township pay the stipends for the sewer board members.

Mr. Seech made a motion to accept the Turnley Engagement Letter for the 2023 audit; Mrs. Voelker second. Motion passed unanimous.

Live Nation Billing to be handled in an out-of-meeting executive session.

No work for fixing the water line and subsidence can be performed until the paperwork from ARPA comes back from the state.

A refund due to a previous customer will be handled in an out-of-meeting executive session.

After a conference call, the DEP is analyzing options to compel connection of the remaining customers who have failed to connect to the sewer system.

WCCED has had a \$183,000 lien placed on their vacant property in Starpointe.

All address placards have been installed at the pump stations.

The updated status sheet of open projects was presented to the board members.

HTSA received correspondence concerning the LSA Grant award and a letter from PNC Bank stating the fraudulent charges have been removed from our credit card account. Mrs. Nusida has verified that all charges have been reversed. Other correspondence of an unreportable nature have been submitted to the board.

There was one lien filed and no liens satisfied.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Seech second. Motion passed unanimously.

New Business: Mrs. Garrett has discovered that GoDaddy has been overcharging HTSA for domain and website hosting since 2012. Mr. Kalina to draft a request for compensation.

A salesman for Advanced Microbial Solutions left information on sewer chemicals to reduce the amount of sludge, but was unable to answer questions satisfactorily. Their website didn't have any useful information.

The contractor for the Atlasburg Stockpile facility in Starpointe contacted the office regarding old tanks in the ground. They appear to be the old sewage holding tanks prior to the public sewer system being installed.

Old Business: Mr. Kalina to draft correspondence to the new owner of the property at the Bucey pump station, advising him of his responsibility for any damage to HTSA infrastructure due to his tree cutting and earth moving activities.

Mr. Seech made a motion to adopt Resolution 2024-1, "Declaring Its Intent to Follow the Schedules and Procedures for Disposition of Records as Set Forth in the Municipal Records Manual Approved on December 16, 2008." Mr. Truby second. Motion passed unanimously.

Solicitor's Report: Mr. Kalina requested an executive session be held outside the meeting for possible litigation issues. There was no public report.

Engineer's Report: Mr. Buzza submitted his report via letter. The only from the previous report is the Chapter 94 Report has been submitted to the board for signatures and will be submitted to the DEP by the March 29, 2024 deadline.

Mr. Truby made a motion to accept the engineer's report as written; Mr. Seech second. Motion passed unanimously.

Public Comment: There was no public comment

Adjournment: Mr. Truby made a motion to adjourn the meeting at 8:20 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker/ Secretary