

Hanover Township Sewer Authority
December 19, 2023
Bavington Road Sewer Treatment Plant

Chairman Timothy Seech called the meeting to order at 7:04 p.m. with the pledge of allegiance. Roll call was taken. Chairman Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Project Manager Eric Buzza, Solicitor Matt Kalina, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. There were no citizens/business owners present.

Meeting Minutes: Mr. Truby made a motion to accept the November 21, 2023 meeting minutes as written; Mr. Seech second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of November 2023. The Operations account began the month with \$55,821.49 with deposits of \$77,129.81 and expenditures of \$65,654.09 for an ending balance on November 30, 2023, of \$67,297.21. The Maintenance Fund had a balance of \$5,915.57, and the Tap Fund had a balance of \$184,421.12. Mr. Seech made a motion to accept the November treasurer's report; Mr. Truby second. Motion passed unanimously.

Invoices: Mrs. Voelker made a motion to ratify the bills in the amount of \$64,335.88, which does not include fraudulent charges on the credit card; Mr. Truby second. Roll call: Mr. Seech – yes, Mrs. Voelker – yes but abstain from the payroll section, Mr. Truby - yes. Motion passed.

Office Manager Report: Mr. Lashhorn needs to take samples of the Live Nation discharge due to daily pH levels at the plant being low. This is requiring an excessive amount of soda ash.

HTSA has been awarded an ARPA grant in the amount of \$88,115 to put towards the ground repair and upgrading the control systems at Devils Den and Bucey pump stations. The LSA grant application was for the same projects, so it will need to be modified to account for the ARPA grant.

One of the HTSA credit cards was compromised. There were fraudulent charges totaling almost \$6,700. These charges have disputed and the majority of the charges have already been removed. A new credit card was issued.

The 2022 audit draft has been submitted for review. There were several questions. Mr. Turnley will be requested to present the audit at the January meeting.

Attorney Lane Turturice contacted the office about a tap fee refund due to Hudson Monmouth. The last correspondence we received about this issue was of the court denying their request for a refund. Mr. Kalina to verify no subsequent court orders have been issued.

The DEP has requested a TEAMS meeting to discuss the remaining customers who have failed to connect to the sewer system.

There are issues with the website preventing it from being updated. Mr. Polk is supposed to upgrade the website and fix the issues.

Redmond Environmental has issued a credit of \$1,470 for the defective switches.

The January meeting scheduled on January 2, 2024 for reorganization and regular business will be canceled due to the scheduling conflict with Mr. Kalina and Mr. Buzza attending mandatory township reorganization meetings on the same day. The reorganization meeting on January 16, 2024, the 2024 meeting schedule, and the January 7, 2025 reorganization meeting will be advertised in the Observer-Reporter.

The updated status sheet of open projects was presented to the board members.

There was no reportable correspondence.

There were 0 liens filed and 0 lien satisfied.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Truby second. Motion passed unanimously.

New Business: Mr. Truby made a motion to ratify the PA American Water Winter Moratorium for 2024; Mr. Seech second. Motion passed unanimously.

Old Business: West Penn Power has not contacted the office about the power outage issue. Mrs. Garrett to contact them for a status.

The road bore for the tap at 960 Steubenville Pike is a 1.5-inch line. It is not recommended to have two houses on a line that small. The customer who questioned using that bore also for new construction adjacent to 960 Steubenville Pike will have to bore the road again if they wish to build on that parcel.

The draft 2024 budget was provided to the board for consideration. A rate increase was discussed to reduce the expected shortfall.

Solicitor's Report: Mr. Kalina gave a status update on the Live Nation agreement.

Mr. Seech made a motion to accept the solicitor's report; Mr. Truby second. Motion passed unanimously.

Engineer's Report: Mr. Buzza will get specifications of the equipment needed to by-pass the pump stations.

Mr. Lashorn forwarded the Star Lake pump information to Mr. Buzza for review.

The LSA grant application was for the same two projects that received the ARPA grant. Adjustments will be made to the LSA application before the grant request presentation in January.

Mrs. Voelker made a motion to accept the engineer's report as written; Mr. Seech second. Motion passed unanimously.

Public Comment: There was no public comment

Adjournment: Mrs. Voelker made a motion to adjourn the meeting at 9:25 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker/ Secretary