

Hanover Township Sewer Authority
November 21, 2023
Bavington Road Sewer Treatment Plant

Chairman Timothy Seech called the meeting to order at 7:13 p.m. with the pledge of allegiance. Roll call was taken. Chairman Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Project Manager Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Solicitor Matt Kalina, participated via telephone. There were no citizens/business owners present.

Meeting Minutes: Mr. Truby made a motion to accept the October 17, 2023 meeting minutes as written; Mrs. Voelker second. Motion passed with Mr. Seech abstaining.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of October 2023. The Operations account began the month with \$33,357.78 with deposits of \$84,283.28 and expenditures of \$61,819.57 for an ending balance on October 31, 2023, of \$55,821.49. The Maintenance Fund had a balance of \$7,339.76, and the Tap Fund had a balance of \$184,054.86. Mr. Truby made a motion to accept the October treasurer's report; Mr. Seech second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the bills in the amount of \$80,269.79; Mrs. Voelker second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll for the pay periods October 15 through October 28 and October 29 through November 11, 2023, each in the amount of \$1,478.53 including the payroll service fee; Mr. Truby second. Roll call: Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby - yes. Motion passed.

Office Manager Report: A letter requesting the reappointment of Chris Truby to the sewer board will be forwarded to the township for their approval.

The DEP has been contacted concerning the remaining customers who have not yet or continue to refuse to connect to the sewer system. The local representative has forwarded the information to his supervisor for comment.

A disclaimer will be added to each sewer lien letter for property sales that refunds under \$5 will not be issued.

There are issues with the website preventing it from being updated. Cincinnati Insurance is also requiring that it be upgraded to comply with accessibility standards. Mr. Polk has been contacted to upgrade the website and fix the issues.

The board members have opted to continue the service agreement on the copier.

New quotes are being obtained for the pump station by-pass upgrade of Devils Den and Bucey pump stations per the 2022 LSA grant award.

e-One has issued directives without advance notice that they will no longer supply certain parts for the pumps we have, necessitating the purchase of more expensive upgrade kits in order to repair pumps in the future.

The defective switches are ready to be returned to Redmond Industries for credit or replacement.

Obtaining a line of credit has been tabled.

The updated status sheet of open projects was presented to the board members.

Correspondence was received from a customer concerning a legal issue. Mr. Kalina cannot respond to her inquiries, requiring separate counsel on the customer's behalf.

There were 0 liens filed and 0 lien satisfied.

Mr. Seech made a motion to accept the office manager's report; Mrs. Voelker second. Motion passed unanimously.

New Business: A prospective homebuilder contacted the office about using the existing road bore for one house to piggy-back onto in lieu of boring under the road again. The board will consider this depending on the line size of the existing road bore.

Mrs. Nusida will be drafting a budget for 2024 and needs expenditures expected that are out of the ordinary.

Mr. Kalina requested an executive session to discuss a possible legal issue. There was an executive session from 8:27pm until 8:47pm.

Old Business: West Penn Power is sending an agricultural crew to check the transmission lines that feed power to the sewer plant. They also suspect there may be a ground fault issue causing the power failures at the plant.

Solicitor's Report: The solicitor's report was given during the executives session. There was no public report.

Mr. Seech made a motion to accept the solicitor's report; Mr. Truby second. Motion passed unanimously.

Engineer's Report: An invoice for flow monitoring in the Paris area is being generated for reimbursement through the 2019 LSA grant award.

Mr. Lashhorn will forward the Star Lake pump information to Mr. Buzza for review.

No information has been received regarding the ARPA grant application.

The new Hormann connection to the sewer has been made into their own manhole located in their parking lot. They did not connect to the HTSA manhole.

Mr. Seech made a motion to accept the engineer's report as written; Mr. Truby second. Motion passed unanimously.

Public Comment: There was no public comment

Adjournment: Mr. Seech made a motion to adjourn the meeting at 8:52 p.m.; Mrs. Voelker second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker/ Secretary