

Hanover Township Sewer Authority  
October 17, 2023  
Bavington Road Sewer Treatment Plant

Secretary/Treasurer Nancy Voelker called the meeting to order at 7:04 p.m. with the pledge of allegiance. Roll call was taken. Secretary/Treasurer Voelker, Assistant Secretary/Treasurer Chris Truby, Solicitor Matt Kalina, Project Manager Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Chairman Tim Seech was not present. There were no citizens/business owners present.

**Meeting Minutes:** Mr. Truby made a motion to accept the September 19, 2023 meeting minutes as written; Mrs. Voelker second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of September 2023. The Operations account began the month with \$29,448.05 with deposits of \$54,499.06 and expenditures of \$50,589.33 for an ending balance on September 30, 2023, of \$33,357.78. The Maintenance Fund had a balance of \$14,569.50, and the Tap Fund had a balance of \$183,665.35. Mr. Truby made a motion to accept the September treasurer's report; Mrs. Voelker second. Motion passed unanimously.

**Invoices:** Mrs. Voelker made a motion to ratify the bills in the amount of \$43,761.93; Mr. Truby second. Motion passed unanimously.

Mr. Truby made a motion to ratify payroll for the pay periods September 17 through September 30 and October 1 through October 14, 2023, each in the amount of \$1,478.53 including the payroll service fee; Mrs. Voelker second. Roll call: Mrs. Voelker – abstain, Mr. Truby - yes. Motion passed.

**Office Manager Report:** The WCCED-Independence Excavating closing has been delayed; no new closing date has been set.

Mr. Lashhorn has verified that Mr. Kady has connected to the sewer system, but no installation inspection was performed. A letter to the homeowner will be sent stating that HTSA will not pay for any repairs to the pump.

The defective switches will be collected and sent back to Redmond Industries for credit.

Washington Financial Bank has not returned our request for line of credit information.

The updated status sheet of open projects was presented to the board members.

Correspondence was received from Pennsylvania American Water Company concerning the extension of public water service to HTSA customers in Robinson Township.

There were 3 liens filed and 1 lien satisfied.

Mr. Truby made a motion to accept the office manager's report; Mrs. Voelker second. Motion passed unanimously.

**New Business:** Mrs. Voelker made a motion to ratify Resolution 2023-01, "Declaration Of Official Intent To Apply For Grant Funds From The Washington County Local Share Account For The Purpose Of Sewer System Improvements And Plant Repairs."; Mr. Truby second. Motion passed unanimously.

Mr. Truby made a motion to ratify the pledge of \$21,000 as the agency match for the 2024 Local Share Account Grant application; Mrs. Voelker second. Motion passed unanimously.

A complaint filed with the Department of Environmental Protection against 1100 Steubenville Pike for spilled sewage has been addressed and the issue corrected.

**Old Business:** The PennDoT agreement has been signed. Mrs. Garrett will forward the signed agreement to PennDoT.

Mrs. Voelker made a motion to grant a waiver from connection to the sewer system to Mr. Granger due to probable demolition of the uninhabitable structures; Mr. Truby second. Motion passed unanimously.

West Penn Power is researching causes of our power outages.

**Solicitor's Report:** Writs for sheriff sales have been served.

Mr. Truby made a motion to accept the solicitor's report; Mrs. Voelker second. Motion passed unanimously.

**Engineer's Report:** A visit to Star Lake in the off-season will be scheduled to check the status of the line.

The Hormann connection still needs checked for the actual connection location.

A real estate agent contacted the office to inquire about the possibility of connecting a house on the non-sewered portion of South Kings Creek Road to the sewer line on Perkins Lane. That connection would require a lift station because of the topography and a right of way to cross another resident's property to reach the line. Another option would be to run the line down Turkey Hollow and connect to Perkins Lane, which would require a developer's agreement.

Mrs. Voelker made a motion to accept the engineer's report as written; Mr. Truby second. Motion passed unanimously.

**Public Comment:** There was no public comment

**Adjournment:** Mrs. Voelker made a motion to adjourn the meeting at 7:51 p.m.; Mr. Truby second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker/ Secretary