

Hanover Township Sewer Authority
September 19, 2023
Bavington Road Sewer Treatment Plant

Chairman Timothy Seech called the meeting to order at 7:04 p.m. with the pledge of allegiance. Roll call was taken. Chairman Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Solicitor Matt Kalina, Project Manager Eric Buzza, Field Operations Manager Mark Lashorn, and Office Manager Patty Garrett were present. Six citizens/business owners were present.

Public Comment: The McGaughey family requested relief from the requirement to connect the house on their property to the sewer system due to the structure no longer being habitable. They also requested relief from the burden of the liens that have been placed against the property. The board will consider their request and contact them with their decision at a later date.

Mr. and Mrs. Triebsch requested relief from the requirement of connecting two houses on Hanover Acres Drive due to them no longer being habitable. They also requested copies of the use and care guide for the pump for each of their tenants. The board will consider their request and contact them with a decision at a later date.

Meeting Minutes: Mr. Truby made a motion to accept the August 15, 2023 meeting minutes as written; Mr. Seech second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of August 2023. The Operations account began the month with \$48,732.20 with deposits of \$62,143.87 and expenditures of \$81,428.02 for an ending balance on August 31, 2023, of \$29,448.05. The Maintenance Fund had a balance of \$14,657.26, and the Tap Fund had a balance of \$183,301.89. Mr. Seech made a motion to accept the August treasurer's report; Mr. Truby second. Motion passed unanimously.

Invoices: Mrs. Voelker made a motion to ratify the bills in the amount of \$82,169.37; Mr. Seech second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll for the pay periods August 6 through August 19, August 20 through September 2 and September 3 through September 16, 2023, each in the amount of \$1,478.53 including the payroll service fee; Mr. Truby second. Roll call: Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby - yes. Motion passed.

Office Manager Report: A sewer lien letter was prepared for the WCCED-Independence Excavating closing.

Mr. Seech made a motion to grant approval for the tap abandonment of 90 Phillips Lane and 58 Phillips Lane; Mrs. Voelker second. Motion passed unanimously.

Mr. Kady contacted the office concerning his receipt of a final notice to connect as he has been connected for four years. HTSA does not have a record of the installation inspection or start-up. Mr. Lashorn to verify the connection.

HTSA service area has one property remaining on the September 27, 2023 Upset Sale.

The Better Business Bureau (BBB) has received a complaint from a customer concerning a fee charged. Because the complaint is not part of the service rendered, the BBB can only pass the complaint on to be addressed.

Washington Financial Bank has not returned our request for line of credit information.

The updated status sheet of open projects was presented to the board members. Mr. Seech made a motion to authorize Gannett Fleming to put together the LSA Grant application with the Operations Manager; Mr. Truby second. Motion passed unanimously.

Correspondence was received from the mortgage holder of an HTSA customer facing sheriff sale.

There were 1 lien filed and 0 liens satisfied.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Truby second. Motion passed unanimously.

New Business: The McGaughey connection was handled in the Public Comment section at the beginning of the meeting.

Mr. Niederriter contacted the office concerning the final notice to connect. Due to health concerns, he does not intend to connect to the sewer system. The consequences of the notice will apply.

Old Business: The bad switches still need returned to Redmond for credit.

A demolition quote was forwarded from Mr. Granger's niece. Mr. Kalina would rather have a demolition permit issued by the township.

Mr. Kalina will check on the status of the PennDOT agreement for service.

A representative from West Penn Power contacted the office concerning a power outage where Mrs. Garrett was told by a West Penn customer service representative (CSR) that power would be restored as soon as they could get to it. The CSR was not understanding that sewer facilities are supposed to be a priority for power restoration.

Solicitor's Report: Nineteen writs for sheriff sales have been submitted.

Mr. Seech made a motion to accept the solicitor's report; Mrs. Voelker second. Motion passed unanimously.

Engineer's Report: Options for improving the Star Lake line are being considered.

Mr. Buzza will prepare a grant application for Local Share Funds for submission by the October 24, 2023 deadline.

The manhole that Hormann is connected to will be inspected for additional connections that have not been authorized.

Mr. Seech made a motion to accept the engineer's report as written; Mrs. Voelker second. Motion passed unanimously.

Public Comment: Public comment was moved to the beginning of the meeting.

Adjournment: Mrs. Voelker made a motion to adjourn the meeting at 9:04 p.m.; Mr. Truby second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker/ Secretary