

Hanover Township Sewer Authority
July 18, 2023
536 Chestnut Street, Carnegie, PA

Secretary/Treasurer Nancy Voelker called the meeting to order at 7:00 p.m. with the pledge of allegiance. Roll call was taken. Secretary/Treasurer Voelker, Assistant Secretary/Treasurer Chris Truby, and Office Manager Patty Garrett were present. Solicitor Matt Kalina and Project Manager Eric Buzza participated via phone. Chairman Timothy Seech and Field Operations Manager Mark Lashorn were not present. No citizens/business owners were present.

Meeting Minutes: Mrs. Voelker made a motion to accept the June 6, 2023 minutes; Mr. Truby second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of June 2023. The Operations account began the month with \$61,600.61 with deposits of \$61,303.10 and expenditures of \$85,704.20 for an ending balance on June 30, 2023, of \$37,199.51. The Maintenance Fund had a balance of \$17,802.03, and the Tap Fund had a balance of \$182,569.54. Mr. Truby made a motion to accept the June treasurer's report; Mrs. Voelker second. Motion passed unanimously.

Invoices: Mrs. Voelker made a motion to ratify the bills in the amount of \$75,132.63; Mr. Truby second. Motion passed unanimously.

Mrs. Voelker made a motion to ratify payroll for the pay periods May 28 through June 10, June 11 through June 24, and June 25 through July 8, 2023, each in the amount of \$1,478.53 including the payroll service fee; Mr. Truby second. Roll call: Mrs. Voelker – abstain, Mr. Truby - yes. Motion passed.

Office Manager Report: Mrs. Garrett has begun purging files. Mr. Kalina to draft a resolution to adhere to the guidelines in the Municipal Records Manual.

The new air conditioner leaked through the ceiling in the hallway. South Side Plumbing fixed the condensation issue. Temperature setting needs adjusted to see if the unit will turn off when temperature is reached.

Mrs. Nusida recommended the board consider a line of credit from a bank until income levels are back to pre-COVID levels.

Notices for increased business EDUs have been mailed.

The final notices to connect letters have been mailed to the Phase 1 customers who have not yet connected.

The updated status sheet of open projects was presented to the board members.

Correspondence was received from Ms. Lightner on Devils Den Road concerning her sewer bill. Additional correspondence from PMAA was included in the meeting package.

There were 3 liens filed and 1 lien satisfied.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Truby second. Motion passed unanimously.

New Business: There was no new business.

Old Business: The status of the PennDOT agreement for the stockpile facility in Starpointe is unknown. Mr. Kalina to make contact for an update.

A representative from West Penn Power to attend a board meeting in August to discuss the power issues.

Solicitor's Report: There was no public report. An executive session was requested at the end of the meeting to discuss possible litigation.

Engineer's Report: Mr. Buzza will coordinate with Mrs. Garrett for information to evaluate the Paris area of the system for inflow and infiltration.

Mr. Buzza and Mr. Truby will meet Mr. Lashhorn at the plant to tour and discuss the discharge issue at Star Lake Pavilion.

Results from the ARPA Grant application should be announced in July.

Hormann Flexon installing a second connection to the WCCED-owned manhole should not create an issue and may help with the additional flow.

Mr. Truby made a motion to accept the engineer's report; Mrs. Voelker second. Motion passed unanimously.

Public Comment: No public comment

Adjournment: Mrs. Voelker made a motion to adjourn to an executive meeting at 7:43 p.m.; Mr. Truby second. Motion passed unanimously. The executive session ended at 7:46 p.m. with no action taken.

Respectfully Submitted,

Nancy Voelker/ Secretary