

Hanover Township Sewer Authority  
March 21, 2023  
Bavington Road Sewer Treatment Plant

Chairman Tim Seechl called the meeting to order at 7:03 p.m. with the pledge of allegiance. Roll call was taken. Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Project Manager Eric Buzza, Solicitor Matt Kalina, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. No citizens/business owners were present.

Mr. Seech asked for a moment of silence in memory of former Chairman Greg Call.

**Meeting Minutes:** Mrs. Voelker made a motion to accept the February 7, 2023 minutes; Mr. Truby second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of February 2023. The Operations account began the month with \$97,567.93 with deposits of \$59,520.99 and expenditures of \$78,346.33 for an ending balance on February 28 2023, of \$78,742.59. The Maintenance Fund had a balance of \$4,142.26, and the Tap Fund had a balance of \$181,329.01. Mr. Seech made a motion to accept the January treasurer's report; Mr. Truby second. Motion passed unanimously.

**Invoices:** Mr. Seech made a motion to ratify the bills in the amount of \$91,062.22; Mrs. Voelker second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll for the pay periods February 5 through February 18, February 19 through March 4, and March 5 through March 18, 2023, each in the amount of \$1,478.53 including the payroll service fee; Mr. Truby second. Roll call: Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby - yes. Motion passed.

**Office Manager Report:** Mr. Kalina requested an executive session to discuss possible litigation from 7:22 p.m. until 7:24 p.m. No action was taken.

Two properties on the county upset sale were sold.

Mr. Lashhorn to coordinate a time to inspect property on Steubenville Pike for possible connection requirements.

Mr. Kalina will research and advise on the American Water Shutoff Agreement.

Sludge hauling will need to be scheduled for the spring or early summer.

The updated status sheet of open projects was presented to the board members.

Correspondence was received concerning a meeting with Representative Kail's office concerning Starpointe property. HTSA was not on the list of grant recipients for the statewide LSA grants.

There were no liens filed and no liens satisfied.

Mr. Seech made a motion to accept the office manager's report; Mr. Truby second. Motion passed unanimously.

**New Business:** Mr. Solomon was not present at the meeting to discuss the location of his tap. No action was taken.

**Old Business:** Mr. Buzza to compile a list of sewer plants with similar plant design for possible cooperative agreements for emergency maintenance purposes.

No communication was received in response to Mr. Kalina's complaint to West Penn Power concerning power outages and power spikes.

Mr. Truby made a motion to approve the March 17, 2023 version of the 2023 budget; Mr. Seech second. Motion passed unanimously.

**Solicitor's Report:** There was no public report

Mr. Seech made a motion to accept the solicitor's report; Mr. Truby second. Motion passed unanimously.

**Engineer's Report:** Mr. Buzza and Mr. Lashorn visited the 6K Additives site and did not find any adverse conditions. The amount and composition of the flow is fairly good for our system though occasional testing is recommended due to excessive wear of 6K Additive's pumps and deposits found in the Bucey Pump Station.

Mr. Buzza is coordinating with Redevelopment Authority of Washington County to continue the Paris Area flow monitoring as a paper study due to the design of the system.

The Chapter 94 report was presented for HTSA signature. The report will be submitted to the PA DEP by the March 31, 2023 deadline.

Mr. Truby made a motion to accept the engineer's report; Mr. Seech second. Motion passed unanimously.

**Public Comment:** No public comment

**Adjournment:** Mrs. Voelker made a motion to adjourn the meeting at 8:06 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker/ Secretary