

Hanover Township Sewer Authority
November 1, 2022
Bavington Road Sewer Treatment Plant

Vice Chairman Timothy Seech called the meeting to order at 7:14 p.m. with the pledge of allegiance. Roll call was taken. Vice Chairman Mr. Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Chairman Greg Call and Solicitor Matt Kalina were not present at the beginning of the meeting. Two township citizen/business owners were present.

Meeting Minutes: Mr. Seech made a motion to accept the October 4, 2022 minutes with the addition of Mr. Truby abstaining the August 2, 2022 meeting minutes; Mrs. Voelker second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of October 2022. The Operations account began the month with \$144,910.99 with deposits of \$73,462.28 and expenditures of \$75,131.27 for an ending balance on October 31, 2022, of \$143,242.00. The Maintenance Fund had a balance of \$35,972.70, and the Tap Fund had a balance of \$175,561.62. Mr. Trubymade a motion to accept the October treasurer's report; Mr. Seech second. Motion passed unanimously.

Invoices: Mrs. Voelker made a motion to ratify the bills in the amount of \$56,724.76; Mr. Seech second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll for the pay periods October 2 through October 15 and October 16 through October 29, 2022, each in the amount of \$1,469.71 including the payroll service fee; Mr. Truby second. Roll call: Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby - yes. Motion passed.

Solicitor Mr. Kalina arrived at 7:29 pm.

Public Comment: Mr. Heilman, owner of 70 and 62 Steubenville Pike, requested a variance from the board to connect the new building at 70 Steubenville Pike to the existing grinder pump for 62 Steubenville Pike because the existing pump historically has low flow. The board will consider his request and render a decision at a later date.

Chairman Mr. Call arrived at 7:34 pm.

Mr. Weaver, representing the owner of 1107 Steubenville Pike, addressed the board concerning a notice to connect to the public sewer. This notice to connect was sent after a citizen complaint about water service in conjunction with the food truck located on the property. Mr. Weaver explained that the owner of the food truck does not have access to the inside of the building and there is no public water service. Mr. Kalina will research the situation and advise the board on further action.

Office Manager Report: Some of the outdoor lights at the plant have been replaced. Kosol Electric will return to replace the remaining lights.

No further water shutoff notices have been posted.

The updated status sheet of open projects was presented to the board members.

No correspondence of a reportable nature has been received.

There were no liens filed and no liens satisfied.

Mr. Truby made a motion to accept the office manager's report; Mrs. Voelker second. Motion passed unanimously.

New Business: The notices to connect 70 Steubenville Pike and 1107 Steubenville Pike were addressed in public comment and will be discussed in executive session.

Mr. Call made a motion to ratify the authorization of Gannett Fleming to draft a services agreement with The Department of General services for the PennDOT Stockpile Facility; Mrs. Voelker second. Motion passed unanimously.

Old Business: Our insurance has paid on the claim for the damage to the roof top HVAC system. They will only pay to repair it.

Alex Paris Contracting will give a quote to repair the water line break and sidewalk. This quote will be for a grant application only.

Solicitor's Report: Mr. Kalina requested an executive session at the end of the meeting. There was no public report.

Engineer's Report: Flow monitoring in the Paris area needs to be done.

Manual daily sampling per the new operating permit will continue until automatic sampling can be installed.

Gannett Fleming to assist with an application for COVID-19 ARPA PA Small Water & Sewer grant for the Devils Den and Bucey pump stations VFD upgrades.

Mr. Truby made a motion to accept the engineer's report; Mr. Seech second. Motion passed unanimously.

Public Comment: No public comment

Adjournment: Mr. Call made a motion to adjourn the meeting to an executive session at 8:17 p.m.; Mr. Seech second. Motion passed unanimously. The executive session concluded at 8:44 pm with no action taken.

Respectfully Submitted,

Nancy Voelker, Secretary