

Hanover Township Sewer Authority
June 7, 2022
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:02 p.m. with the pledge of allegiance. Roll call was taken. Chairman Greg Call, Vice Chairman Mr. Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Solicitor Matt Kalina participated via phone. No township citizens/business owners were present.

Meeting Minutes: Mr. Seech made a motion to accept the May 3, 2022, meeting minutes; Mrs. Voelker second. Motion passed unanimously.

Mr. Seech made a motion to accept the May 6, 2022, meeting minutes; Mr. Call second. Motion passed with Mr. Seech and Mr. Grey abstaining.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of May 2022. The Operations account began the month with \$172,073.41 with deposits of \$55,335.90 and expenditures of \$79,666.94 for an ending balance on May 31, 2022, of \$147,742.37. The Maintenance Fund had a balance of \$11,912.26, and the Tap Fund had a balance of \$170,950.91. Mr. Seech made a motion to accept the May treasurer's report; Mr. Truby second. Motion passed unanimously.

Invoices: Mr. Call made a motion to ratify the bills in the amount of \$70,609.63; Mr. Seech second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay periods May 1 through May 14, and May 15 through May 28, 2022, each in the amount of \$1,469.71 including the payroll service fee; Mr. Grey second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby – yes, Mr. Grey – yes. Motion passed.

Office Manager Report: The air release valves need to be installed in order to close out the 2020 LSA grant and. This will affect the 2021 audit as the funds were allocated for 2021, but not spent yet.

The LSA grant will not reimburse for flow monitoring due to an error in the grant application.

The owner of 564 Route 18 contacted the office about marking the sewer line that runs through the property so they can install a pole. He was instructed to contact 811. A notice to connect will be sent as the building is required to do so per HTSA Rules and Regulations.

Trombold Equipment Company has not yet submitted a list of the grinder pumps that have not yet been installed.

A check will be issued this month from the Pennsylvania Unclaimed Property Office.

Because we have not received a response from the energy audit in March, Cardello Lighting will be conducting an audit on June 8.

Mr. Lashhorn and Mr. Kalina are making changes to the power outage policies in the rules and regulations.

Correspondence regarding an increase in Mission monitoring has been received.

There were no liens filed and one lien satisfied.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Truby second. Motion passed unanimously.

New Business: Service calls reported by non-property owners/occupants will not be honored until the property owner can be notified about the alarm condition of the pump.

Old Business: The tap installation for the new house on South Kings Creek Road has been scheduled by Alex Paris.

The township supervisors have approved funding for the line extension on Steubenville Pike West of the old Billy Oil gas station using American Rescue Plan (ARP) funds.

Information on the grant request for the Devils Den and Bucey controller upgrades will not be received until the fall at the earliest.

Solicitor's Report: An executive session was held between 8:01 pm and 8:06 pm for the purpose of possible litigation. No action was taken. Mr. Kalina had no public report.

Mr. Truby made a motion to accept the solicitor's report; Mr. Seech second. Motion passed unanimously.

Engineer's Report: Due to the error in the local LSA grant application, HTSA will request reimbursement for the flow monitoring that has already been completed from the township using ARP funds. The supervisors already approved up to \$23,000 for additional flow monitoring in October 2020. The additional flow monitoring will then be submitted to Washington County LSA for reimbursement through the grant.

Additional permit renewal sampling concerning copper levels has been completed. Mr. Buzza to submit a response to PA DEP with the findings.

Mrs. Voelker made a motion to accept the engineer's report; Mr. Grey second. Motion passed unanimously.

Public Comment: None

Adjournment: Mrs. Voelker made a motion to adjourn the meeting at 8:15 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary