

Hanover Township Sewer Authority  
March 1, 2022  
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:01 p.m. with the pledge of allegiance. Roll call was taken. Chairman Greg Call, Vice Chairman Mr. Seech, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Secretary/Treasurer Nancy Voelker was not present for the meeting. No township citizens/business owners were present.

**Meeting Minutes:** Mr. Seech made a motion to accept the February 15, 2022, meeting minutes; Mr. Truby second. Motion passed unanimously.

**Treasurer's Report:** Mr. Truby presented the Treasurer's Report for the month of February 2022. The Operations account began the month with \$228,486.34 with deposits of \$57,593.21 and expenditures of \$80,110.89 for an ending balance on February 28, 2022, of \$205,968.66. The Maintenance Fund had a balance of \$18,688.22, and the Tap Fund had a balance of \$171,748.21. Mr. Seech made a motion to accept the February treasurer's report; Mr. Call second. Motion passed unanimously.

**Invoices:** Mr. Call made a motion to ratify the bills in the amount of \$83,828.02; Mr. Truby second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll for the pay period February 6 through February 19, 2022, in the amount of \$1,850.81 including the payroll service fee; Mr. Truby second. Motion passed unanimously.

**Office Manager Report:** We are still waiting to be assigned a SAM number to receive federal funding.

We are scheduled for an energy audit on March 9, 2022, to see where we can save on our electric bill.

Mr. Lashhorn and Mr. Kalina are making changes to the power outage policies in the rules and regulations.

Several customers have submitted applications for the Low Income Household Water Assistance Program.

Pennsylvania Unclaimed Property Office has acknowledged receipt of claim.

Correspondence of a general, non-reportable nature was presented to the board members.

There were no liens filed and no liens satisfied.

Mr. Seech made a motion to accept the office manager's report; Mr. Call second. Motion passed unanimously.

**New Business:** Quotes are being requested for the upgrade of the pump controllers at Devils Den and Bucey pump stations.

The board members have selected the pump station by-pass project as the entire allocation of the \$100,000 LSA Grant that was awarded to HTSA in January 2022.

**Old Business:** Changes to the non-residential service calls will require a resolution. A notice to all non-residential customers will be drafted.

A resolution is needed to apply for the State LSA Grant to purchase and install generators at each of the lift stations.

**Solicitor's Report:** An executive session was held between 8:08 pm and 8:28 pm for the purpose of possible litigation. No action was taken. Mr. Kalina had no public report.

Mr. Seech made a motion to accept the solicitor's report; Mr. Call second. Motion passed unanimously.

**Engineer's Report:** The Permit Renewal Application has been submitted.

Information needed for the State LSA Grant application has been received.

The erroneous sewer line tap in front of Temco still needs to be inspected by HTSA and Gannett Fleming.

Some information for the 2021 Chapter 94 report is still needed.

Mr. Truby made a motion to accept the engineer's report; Mr. Grey second. Motion passed unanimously.

**Public Comment:** None

**Adjournment:** Seech made a motion to adjourn the meeting at 8:38 p.m.; Mr. Call second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker, Secretary