

Hanover Township Sewer Authority
November 16, 2021
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:02 p.m. with the pledge of allegiance. Roll call was taken. Chairman Greg Call, Vice Chairman Mr. Seech, Board Member Donnie Grey, Gannett Fleming Engineer Eric Buzzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Secretary/Treasurer Nancy Voelker was not present at the beginning of the meeting. Solicitor Matt Kalina was present via telephone. Assistant Secretary/Treasurer Chris Truby was not present. No township citizens/business owners were present.

Meeting Minutes: Mr. Seech made a motion to accept the October 5, 2021, meeting minutes with one change; Mr. Call second. Motion passed unanimously.

Treasurer's Report: Mr. Call presented the Treasurer's Report for the month of October 2021. The Operations account began the month with \$258,052.73 with deposits of \$71,013.22 and expenditures of \$60,793.53 for an ending balance on October 31, 2021, of \$268,272.42. The Maintenance Fund had a balance of \$12,410.59, and the Tap Fund had a balance of \$182,115.83. Mr. Seech made a motion to accept the October treasurer's report; Mr. Call second. Motion passed unanimously.

Invoices: Mr. Call made a motion to ratify the bills in the amount of \$56,173.52; Mr. Grey second. Motion passed unanimously.

Mrs. Voelker arrived at 7:13pm.

Mr. Seech made a motion to ratify payroll for the pay periods October 3 through October 16, 2021, October 17 through October 30, 2021, and October 31 through November 13, 2021, each in the amount of \$1,312.27 including the payroll service fee; Mr. Call second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes. Motion passed.

Office Manager Report: Hanover Township has agreed to pay HTSA \$23,000 towards flow monitoring for inflow and infiltration into the system using Covid Relief Funds. HTSA must get a SAM number in order to receive the federal funds.

Mrs. Garrett to draft a letter to customers not currently connected to the sewer system advising that we will no longer reserve a pump for their use if not connected by a date to be determined.

Dollar Energy grants may be able to be used for sewer bills. Mrs. Garrett to research further.

HTSA has two items of unclaimed property with the State of PA. A claim will be filed to collect the property.

Correspondence of a general, non-reportable nature was presented to the board members.

There were no liens filed and one lien satisfied.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Grey second. Motion passed unanimously.

New Business: Mrs. Nusida needs information on non-standard expenditures expected for the 2022 budget. A draft budget will be presented at the next board meeting.

Mrs. Voelker made a motion to accept the Engie Term #4 as part of the Live Energy Proposal for electric service from 2023 through 2027; Mr. Seech second. Motion passed unanimously.

Mr. Call made a motion to sign the 2022 PAWC Winter Moratorium allowing water shutoffs between December 1, 2021 and March 31, 2022; Mr. Seech second. Motion passed unanimously

Old Business: Mr. Call made a motion to adopt a new non-residential rate consisting of commercial and industrial users. The new rates for residential customers is \$6.95 per 1,000 gallons; the rate for non-residential customers is \$7.35 per 1,000 gallons, effective January 1, 2022; Mr. Grey second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – no, Mr. Grey – yes. Motion passed. Residential well water flat rate will be \$82.06, with non-residential well water flat rate is \$83.56. The minimum monthly usage will remain 1,000 gallons.

Solicitor's Report: There was no public report.

Mr. Call made a motion to accept the solicitor's report; Mrs. Voelker second. Motion passed unanimously.

Engineer's Report: The flow monitors have been installed and are collecting data. The first report has been issued showing inflow on the Route 18 side.

Input for the permit renewal is being compiled.

The red colored influent appears to be originating from Starpointe Business Park, though the exact location has not yet been determined.

Mr. Seech made a motion to accept the engineer's report; Mrs. Voelker second. Motion passed unanimously.

Public Comment: None

Adjournment: Mr. Seech made a motion to adjourn the meeting at 8:53 p.m.; Mrs. Voelker second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary