

Hanover Township Sewer Authority  
September 7, 2021  
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:00 p.m. with the pledge of allegiance. Roll call was taken. Chairman Greg Call, Vice Chairman Mr. Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. No township citizens/business owners were present.

**Meeting Minutes:** Mr. Seech made a motion to accept the August 3, 2021, meeting minutes; Mr. Truby second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of August 2021. The Operations account began the month with \$260,072.93 with deposits of \$147,546.44 and expenditures of \$147,968.50 for an ending balance on August 31, 2021, of \$260,072.93. The Maintenance Fund had a balance of \$12,283.72, and the Tap Fund had a balance of \$182,683.84. Mr. Truby made a motion to accept the August treasurer's report; Mr. Grey second. Motion passed unanimously.

**Invoices:** Mr. Call made a motion to ratify the bills in the amount of \$62,342.15; Mrs. Voelker second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll for the pay periods July 25 through August 7, 2021, August 8 through August 21, 2021 and August 22 and September 4, 2021, each in the amount of \$1,312.27 including the payroll service fee; Mr. Call second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby – yes, Mr. Grey – yes. Motion passed.

**Office Manager Report:** Mrs. Voelker made a motion to officially send a request for ARP Funds to Hanover Township; Mr. Call second. Motion passed unanimously.

The 2021 Upset Sale has two HTSA properties listed. Attorney was requested to file liens for the outstanding balances owed per policy.

e-One has raised the prices of pump parts by 3% effective September 1, 2021. This is the second increase in prices in 2021.

The 2020 Audit has not yet been submitted for the board's approval.

Mr. Kalina continues to work with the county to amend the deed transfer to reflect that only the Smith Township parcel was purchased and should have been transferred to the new owner.

Mrs. Garrett has obtained an awning for over the office door and a large carport for use at one of the pump stations to protect the control panel and personnel performing maintenance during storms.

No response from the township supervisors has been received concerning the HTSA priority list for State and Local Recovery Funds.

Russo Sealcoating has completed the resealing of the driveway.

Correspondence of a general, non-reportable nature was presented to the board members.

There were two liens filed and zero liens satisfied.

Mr. Call made a motion to accept the office manager's report; Mr. Seech. Motion passed unanimously.

**New Business:** Mr. Call made a motion to accept the Drnach Environmental proposal for flow monitoring and monthly reporting per the 2020 LSA Grant awarded; Mr. Truby second. Motion passed unanimously.

**Old Business:** Obtaining a manhole scrubber has been tabled.

Mr. Truby made a motion to adopt Resolution 2021-01 Amending Article IV Section 3 of the Rules and Regulations of The Hanover Township Sewer Authority; Mr. Call second. Motion passed unanimously. This resolution pertains to inflow and infiltration.

The committee to discuss possible options for a rate increase will continue their discussions.

**Solicitor's Report:** The error made during the Smith Township deed transfer will require an in-person trip to the county courthouse.

Mr. Call made a motion to accept the solicitor's report; Mr. Seech second. Motion passed unanimously.

**Engineer's Report:** The Starpointe Phase 1C expansion may have damaged sewer lines that should not, at this point, be connected to the HTSA system.

Flow monitors as part of the LSA grant, will be installed at the end of August or beginning of September time frame.

2022 LSA Grant applications will include pump station by-pass capabilities and upgraded lighting. The ability to add supplemental chemical feed to the plant will be added to the grant application.

Mr. Seech made a motion to accept the engineer's report; Mr. Truby second. Motion passed unanimously.

**Public Comment:** None

**Adjournment:** Mrs. Voelker made a motion to adjourn the meeting at 8:16 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker, Secretary