

Hanover Township Sewer Authority
August 3, 2021
Bavington Road Sewer Treatment Plant

Vice Chairman Tim Seech called the meeting to order at 7:02 p.m. with the pledge of allegiance. Roll call was taken. Vice Chairman Mr. Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Gannett Fleming Engineer Eric Buzza, and Office Manager Patty Garrett were present. Chairman Greg Call and Field Operations Manager Mark Lashhorn were not present at the beginning of the meeting. No township citizens/business owners were present.

Meeting Minutes: Ms. Voelker made a motion to accept the July 6, 2021, meeting minutes; Mr. Grey second. Motion passed with Mr. Truby and Mr. Grey abstaining.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of July 2021. The Operations account began the month with \$288,310.14 with deposits of \$61,634.84 and expenditures of \$89,449.99 for an ending balance on July 31, 2021, of \$260,494.99. The Maintenance Fund had a balance of \$10,656.60, and the Tap Fund had a balance of \$177,967.63. Mr. Truby made a motion to accept the July treasurer's report; Mr. Seech second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the bills in the amount of \$81,924.95; Mrs. Voelker second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll for the pay periods June 27 through July 10, 2021, and July 11 through July 24, 2021, each in the amount of \$1,312.27 including the payroll service fee; Mr. Truby second. Roll call: Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby – yes, Mr. Grey – yes. Motion passed.

Chairman Mr. Call and Field Operations Manager Mr. Lashhorn arrived at 7:09 p.m.

Office Manager Report: The 2020 Audit has not yet been submitted for the board's approval.

Mr. Kalina continues to work with the county to amend the deed transfer to reflect that only the Smith Township parcel was purchased and should have been transferred to the new owner.

Mrs. Garrett submitted several options for awnings and coverings for doorways and the control panels at the pump stations for the board's consideration.

No response from the township supervisors has been received concerning the HTSA request for State and Local Recovery Funds.

Mr. Seech made a motion to accept the quote from Russo Sealcoating for sealing the driveway at a cost of \$12,900; Mrs. Voelker second. Motion passed unanimously.

Correspondence of a general, non-reportable nature was presented to the board members.

There were three liens filed and zero liens satisfied.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Truby. Motion passed unanimously.

New Business: Mr. Seech made a motion to submit LSA Grant Reimbursement Request #1; Mr. Call second. Motion passed unanimously.

Old Business: Mr. Rae from Gannett Fleming does not recommend using a manhole insert for odor control.

Mr. Kalina will email the I&I Resolution to the board members for consideration and possible adoption at the September board meeting.

A conference call was arranged with a committee to discuss possible options for a rate increase.

Plant license renewal samples will be performed by CWM Environmental.

Solicitor's Report: An executive session was held between 7:58 p.m. and 8:03 p.m. to discuss possible litigation issues. Mr. Kalina had no report for the public.

Mr. Seech made a motion to accept the solicitor's report; Mr. Call second. Motion passed unanimously.

Engineer's Report: The new client in Starpointe Business Park at lot 16 has been put on indefinite hold, possibly canceled.

There is no sewer work being performed at Starpointe Phase 1C expansion due to possible contractor issues.

Flow monitors as part of the LSA grant, will be installed at the end of August or beginning of September time frame.

2022 LSA Grant applications must be submitted in September.

Mr. Truby made a motion to accept the engineer's report; Mr. Seech second. Motion passed unanimously.

Public Comment: None

Adjournment: Mr. Seech made a motion to adjourn the meeting at 8:23 p.m.; Mrs. Voelker second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary