

Hanover Township Sewer Authority  
June 1, 2021  
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:05 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. No township citizens or business owners were present.

**Meeting Minutes:** Mr. Truby made a motion to accept the May 4, 2021, meeting minutes; Mrs. Voelker second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of May 2021. The Operations account began the month with \$241,428.95 with deposits of \$62,246.41 and expenditures of \$73,682.32 for an ending balance on May 31, 2021, of \$229,993.04. The Maintenance Fund had a balance of \$10,506.98, and the Tap Fund had a balance of \$173,537.28. Mr. Seech made a motion to accept the May treasurer's report; Mr. Truby second. Motion passed unanimously.

**Invoices:** Mr. Call made a motion to ratify the bills in the amount of \$63,207.80; Mr. Seech second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll for the pay periods May 2 through May 15, 2021, in the amount of \$1,289.80, and May 16 through May 29, 2021, in the amount of \$1,205.77; Mr. Call second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby – yes, Mr. Grey – yes. Motion passed.

**Office Manager Report:** Mr. Call, Mrs. Voelker, and Mrs. Garrett presented a list of HTSA projects that may qualify for American Rescue Plan Act of 2021 funding to the township for their consideration. That list was prioritized and will be forwarded to the township for further consideration.

Additional requests for estimates to reseal the driveway have been sent out.

There was one lien filed and three liens satisfied.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Truby. Motion passed unanimously.

**New Business:** Mrs. Voelker requested HTSA research getting awnings for over the doors at the plant.

**Old Business:** The Mission upgrade of the remote radio system has been tabled.

Mr. Buzza and Mr. Kalina are collaborating on adding an I&I Surcharge section to the Rules and Regulations.

HTSA is not liable if a septic tank is not decommissioned properly then subsequently collapses.

An updated quote for replacing several failing driveway lights was obtained. This item is on the list for the township supervisor's consideration of American Rescue Plan Fund usage.

The board members are considering a rate increase and/or billing structure change. The maintenance fund is under-funded for future expected maintenance expectations.

**Solicitor's Report:** There was no public report.

Mr. Seech made a motion to accept the solicitor's report; Mr. Call second. Motion passed unanimously.

**Engineer's Report:** The new client in Starpointe Business Park at lot 16 has not yet given information as to the nature of the sewage discharge, but the developer review fee has been paid.

There is no sewer work being performed at the Starpointe Business Park expansion site.

The rain gauges have not yet been installed.

The sample testing requirements for operations permit renewal application will be forwarded from Gannett Fleming.

A conference call with Gannett Fleming engineers, HTSA accountant, and HTSA staff will take place to discuss rate calculations and profit and loss information.

Mr. Seech made a motion to accept the engineer's report; Mr. Call second. Motion passed unanimously.

**Public Comment:** None

**Adjournment:** Mr. Seech made a motion to adjourn the meeting at 8:34 p.m.; Mrs. Voelker second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker, Secretary