

Hanover Township Sewer Authority
April 7, 2020
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:00 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Secretary/Treasurer Nancy Voelker, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Vice Chairman Timothy Seech, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Gannett Fleming Engineer Eric Buzza participated via phone. One township citizen/business owner participated via phone.

Old Business: Mr. Fasiczka from Gulisek updated the board on the status of the construction. PennDOT has shut down the construction indefinitely.

The board elected not to have the Gannett Fleming highway engineer review the plans for the new driveway as the PennDot engineer will be responsible if it is not correct.

Meeting Minutes: Mrs. Voelker made a motion to accept the meeting minutes from March 3, 2020; Mr. Truby second. Motion passed with Mr. Seech abstaining.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of March 2020. The Operations account began the month with \$269,538.76 with deposits of \$77,768.77 and expenditures of \$94,949.76 for an ending balance on March 31, 2020, of \$252,357.77. The Maintenance Fund had a balance of \$11,475.60, and the Tap Fund had a balance of \$72,140.44. Mr. Truby made a motion to accept the March treasurer's report; Mr. Seech second. Motion passed unanimously.

Invoices: Mr. Call made a motion to ratify the bills in the amount of \$68,961.17; Mrs. Voelker second. Motion passed unanimously.

Mr. Grey made a motion to ratify payroll for the pay period February 23 through March 7, 2020, in the amount of \$1,212.58 including the payroll fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Call made a motion to ratify payroll for the pay period March 8 through March 21, 2020, in the amount of \$1,328.12 including the payroll fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Seech made a motion to ratify payroll for the pay period March 22 through April 4, 2020, in the amount of \$1,333.74 including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Office Manager Report: The auditor has contacted the office for documents and reports for the 2019 audit. He will perform the audit as remotely as possible and will pick up any documents that can't be emailed or faxed.

HTSA has received quotes for sealing the driveway and hauling sludge. Additional quotes have been requested.

HTSA to obtain quotes to strip and wax the control building floors.

The pole barn is being prepared for pouring the concrete floor and apron.

Changes to the Rules and Regulations have been incorporated to date. The Rules Committee to consider additional minor clarifications and change recommendations. A final review and edits are being conducted prior to adoption.

There were no liens filed and 3 liens satisfied.

There was no correspondence.

One conference opportunity was presented to the board for consideration.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Truby second. Motion passed unanimously.

Old Business (continued): Mrs. Voelker made a motion to accept the Maxwell Welding & Machine Agreement contingent upon a favorable engineer and plant operator review; Mr. Grey second. Motion passed unanimously.

Due to non-essential personnel working, the land appraisal has been postponed indefinitely.

The board needs the report of the testing ordered by RMC before they can consider their dumping proposal.

New Business: There was no new business to discuss.

Solicitor's Report: The solicitor's report has been given during the old business discussion.

Mr. Seech made a motion to accept the solicitor's report; Mr. Call second. Motion passed unanimously.

Engineer's report: The Chapter 94 report was submitted to and accepted by the state Department of Environmental Protection.

Inspection of industrial customer facilities will be scheduled when safe to do so.

Mr. Call made a motion to approve Resolution 2020-01 to apply for a Commonwealth Financing Authority grant to update the Act 537 Plan to extend sewer lines; Mrs. Voelker second. Roll call: Mr. Call – yes, Mr. Seech – no, Mrs. Voelker – yes, Mr. Grey – yes, Mr. Truby – no. Motion passed 3 yes, 2 no.

Mrs. Voelker made a motion to correct the March 3, 2020, meeting minutes to specify the approved cost to light the flag pole at up to \$1,000; Mr. Truby second. Motion passed with Mr. Seech abstaining.

Mrs. Voelker made a motion to increase the electrical cost of lighting the flag pole by \$1,400 to include two road bores, one to light the flag pole and the other to prep the pole building for future electrical service; Mr. Call second. Motion passed unanimously.

Mr. Truby made a motion to accept the engineer's report; Mr. Seech second. Motion passed unanimously.

Public Comment: None

Adjournment: Mrs. Voelker made a motion to adjourn the meeting at 8:26pm; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary