

Hanover Township Sewer Authority
December 3, 2019
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:02 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. One township citizen/business owner was present.

Old Business: Dave Fasiczka from Gulisek Construction, the bridge replacement contractor, talked to the board about having the HTSA driveway extension in by Christmas.

Meeting Minutes: Mr. Truby made a motion to accept the November 5, 2019, meeting minutes; Mr. Call second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of November 2019. The Operations account began the month with \$232,974.89 with deposits of \$65,135.94 and expenditures of \$62,904.65 for an ending balance on November 30, 2019, of \$235,206.18. The Maintenance Fund had a balance of \$10,035.75, and the Tap Fund had a balance of \$55,864.24. Mr. Call made a motion to accept the November treasurer's report; Mr. Grey second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the bills in the amount of \$60,317.90; Mr. Truby second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay period November 3 through November 16, 2019, in the amount of \$1,188.11 including the payroll fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Call made a motion to ratify payroll for the pay period November 17 through November 30, 2019, in the amount of \$1,115.74 including the payroll fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Office Manager Report: The authority's Rules and Regulations are being revised. Mr. Call made a motion to appoint Mr. Seech and Mr. Truby to a Rules and Regulations committee; Mrs. Voelker second. Motion passed unanimously.

Mr. Truby made a motion to change the HTSA unemployment insurance to the PMAA/MRM trust; Mr. Seech second. Motion passed unanimously. Insurance will no longer be carried on the trailer used to store the grinder pumps once the pumps are moved to the new pole barn.

Mr. Kalina to make edits to the county health department notification of inhabited properties without water service and research regulations on late fee charges.

HTSA to remain with Muni-Link billing software instead of changing to a new program.

Mr. Call made a motion to accept the office manager's report; Mr. Grey second. Motion passed unanimously.

Old Business (continued): Mr. Call made a motion to adopt the 2020 budget as presented; Mr. Seech second. Motion passed with Mr. Grey abstaining.

A possible small rate increase was discussed, with Mr. Kalina and Mr. Buzza doing calculations for the justification. Adding a commercial sewer rate was also discussed.

At 8:38 pm, the board entered an executive session to discuss possible litigation. No action was taken and the executive session ended at 9:02 pm.

The duplicate invoice issued by Gannett Fleming through October 25, 2019, has been rescinded.

The pole barn is currently in the process of being built.

New Business: There was no new business to report.

Solicitor's Report: The solicitor's report was presented during the executive session.

Mr. Seech made a motion to accept the solicitor's report; Mr. Truby second. Motion passed unanimously.

Engineer's report: There has been no update on the Devils Den valve replacement.

The LSA Grant application presentation went well.

Mr. Truby made a motion to adopt Gannett Fleming Service Authorization 20201; Mr. Call second. Motion passed unanimously.

Mr. Seech made a motion to accept the engineer's report; Mrs. Voelker second. Motion passed unanimously.

Public Comment: None

Adjournment: Mrs. Voelker made a motion to adjourn at 9:34 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary