

Hanover Township Sewer Authority
March 5, 2018
Hanover Township Municipal Building

Vice Chairman Timothy Seech called the meeting to order at 7:02 p.m. with the pledge of allegiance. Roll call was taken. Vice Chairman Seech, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Authority Engineer Jack Rae, Field Operations/Plant Operator Mark Lashhorn, and Office Manager Patty Garrett were present. Chairman Mr. Gregory Call was not present at the beginning of the meeting. Secretary/Treasurer Nancy Voelker was not present at the meeting. No township citizens/business owners were present.

Meeting Minutes: Mr. Truby made a motion to accept the February 5, 2018, meeting minutes with the addition of adding "not to exceed \$2,600" to the motion to accept Gannett Fleming Service Authorization 2018-2 under New Business; Mr. Seech second. Motion passed unanimously.

Chairman Mr. Call arrived at 7:08pm.

Treasurer's Report: Mr. Truby presented the treasurer's report for the month of February 2018. The Operations account began the month with \$107,869.52 with deposits of \$71,873.86 and expenditures of \$89,721.52 for an ending balance on February 28, 2018, of \$90,021.86. The PennVest account had a balance of \$32,358.62, the Tap Fund had a balance of \$94,609.41, and the Maintenance Fund had a balance of \$1,643.61. Mr. Seech made a motion to accept the February treasurer's report; Mr. Call second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the invoices in the amount of \$59,804.77; Mr. Truby second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll from January 28 through February 10, 2018, in the amount of \$1,192.06, including payroll fee; Mr. Gey second. Motion passed unanimously.

Mr. Grey made a motion to ratify payroll from February 11 through February 24, 2018, in the amount of \$1,237.67, including payroll fee; Mr. Truby second. Motion passed unanimously.

Old Business: Bucey and Devils Den pump stations programmable controllers were updated. Insurance claim is closed.

New Business: Mr. Call made a motion to set the site visit fee to \$100 each time; Mr. Truby second. Motion passed unanimously.

Adding commercial/industrial rates has been tabled for further information.

A notice will be posted advertising that HTSA is accepting sealed bids for the sale of the 1984 48-foot trailer that was being used to store the project e-One grinder pumps. Bids to be accepted until March 30, 2018.

Changing the bill date has been tabled until the fall notification mailing and to be effective with the 2019 billing cycle.

Mr. Call made a motion to change the billing due date to the nearest Tuesday or Friday after the 15th of the month; motion died for lack of a second.

Mr. Seech made a motion to donate \$50 to the Hanover Township Fire Department Fund Drive; Mr. Truby second. Motion passed unanimously.

Information was presented to the board about current interest rates for PLGIT investments. Tabled until input can be obtained from Ms. Nusida about the feasibility of moving assets to a short-term investment account.

Information presented about a PNC business rewards credit card to use along with the HTSA Sams Club rewards credit card. Tabled until next meeting.

Solicitor's Report: Mr. Kalina had one item for an executive session.

Engineer's report: Gannet Fleming has portable flow meters that HTSA can use to help find sources of I&I in Starpointe Business Park at no charge. The batteries will need to be changed on a weekly basis.

The Chapter 94 report is being developed.

Mr. Seech made a motion to accept the Engineer's report; Mr. Grey second. Motion passed unanimously.

Correspondence: The Church of Promise does not like the certified letter fee and has refused to pay it. A letter in response has been sent.

The owners of rental property at 693 Steubenville Pike are disputing the sewer charges for a water leak as the leak was in a line outside and water was never sent through the sewer system. They argue that credit given by the water company does not reflect the amount of water that did not go into the sewers. The office is to advise the property owner to state their objections at a board meeting.

Information presented about the PMAA workshops in April in case anyone is interested in attending.

Mr. Seech made a motion to have Mrs. Garrett attend the SCDN Forum on Funding for Energy Efficiency and Renewable Energy Upgrades; motioned died for lack of a second.

Public Comment: There was no public comment.

Adjournment: Mr. Call made a motion to adjourn to an executive session at 8:51 p.m.; Mr. Seech second. No action to be taken at the executive session. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary