

Hanover Township Sewer Authority
February 5, 2018
Hanover Township Municipal Building

Vice Chairman Timothy Seech called the meeting to order at 7:03 p.m. with the pledge of allegiance. Roll call was taken. Vice Chairman Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Gannett Fleming Engineer Eric Buzza for Jack Rae, Field Operations/Plant Operator Mark Lashhorn, and Office Manager Patty Garrett were present. Chairman Mr. Gregory Call was not present at the beginning of the meeting. No township citizens/business owners were present.

Meeting Minutes: Mr. Truby made a motion to accept the January 8, 2018, meeting minutes as written; Mr. Grey second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the treasurer's report for the month of January 2018. The Operations account began the month with \$90,050.50 with deposits of \$86,312.23 and expenditures of \$68,493.21 for an ending balance on January 31, 2018, of \$107,869.52. The PennVest account had a balance of \$32,358.62, and the Tap Fund had a balance of \$94,573.14. Mr. Seech made a motion to accept the January treasurer's report; Mr. Grey second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the invoices in the amount of \$27,389.38; Mrs. Voelker second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll from December 31, 2017 through January 13, 2018, in the amount of \$1,105.39, including payroll fee; Mr. Truby second. Roll call: Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Truby made a motion to ratify payroll from January 14 through January 27, 2018, in the amount of \$1,181.90, including payroll fee; Mr. Grey second. Roll Call: Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Old Business: Mr. Seech made a motion to ratify Mark Turnley as the new auditor for three years; Mrs. Voelker second. Motion passed unanimously.

Mr. Seech made a motion to ratify the advertisement of the 2018 board meeting and 2019 reorganization meeting dates; Mrs. Voelker second. Motion passed unanimously.

LSA has approved the contractors for the wetwell lining project. Project will be completed once the weather is warm enough to do so.

Chairman Mr. Call arrived at 7:30 p.m.

New Business: Mr. Call made a motion to authorize Gannett Fleming to attend the WCCED meeting and prepare as necessary; Mrs. Voelker second. Motion passed unanimously.

Mr. Seech made a motion to accept Gannett Fleming Service Authorization 2018-2 under Master Services Agreement dated 7/10/17 not to exceed \$2,600; Mr. Call second. Motion passed unanimously.

Mr. Seech made a motion to move the \$2 per EDU per month paid maintenance fee to the construction account; Mr. Truby second. Motion passed unanimously.

Mr. Call made a motion to renew the GoDaddy webhosting for three years; Mr. Grey second. Motion passed unanimously.

The annual PMAA-sponsored Board Member Training is scheduled for March 7, 2018. No HTSA members will be attending this year.

A Comcast Business Smart Office flyer for video surveillance was received in the mail. HTSA is not interested in a monthly payment for this service at this time.

Solicitor's Report: Mr. Seech made a motion to pass Resolution 2018-1 "Amending Section 17 of the Rules and Regulations of the Hanover Township Sewer Authority;" Mr. Call second. Motion passed unanimously.

Mr. Truby made a motion to pass Resolution 2018-2 "Amending the Rules and Regulations of the Hanover Township Sewer Authority to Adopt Dye Test Certification Form;" Mr. Seech second. Motion passed unanimously.

Mr. Kalina is still working with the township solicitor on the Tap and Dye Test ordinances.

Mr. Seech made a motion to accept the solicitor's report; Mr. Call second. Motion passed unanimously.

Engineer's report: The PA Department of Environmental Protection has stated that HTSA will not need a single audit for the year ending 2017.

Mr. Lashhorn and Mr. Buzza to plan the pump station by-passes during the wetwell lining project.

Rover continues to have issues with the bore under US22.

The potential customer for Starpointe Business Park has received the information they needed.

Mrs. Voelker made a motion to accept the Engineer's report; Mr. Truby second. Motion passed unanimously.

Correspondence: A response letter to one received from a customer contesting the added charges from an account review has been drafted for legal review.

Public Comment: There was no public comment.

Adjournment: Mr. Seech made a motion to adjourn the meeting at 8:31 p.m.; Mr. Truby second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary