

Hanover Township Sewer Authority
December 3, 2018
Hanover Township Sewer Authority Plant

Chairman Greg Call called the meeting to order at 7:05 p.m. with the pledge of allegiance. Roll call was taken. Chairman Call, Vice Chairman Tim Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Eric Buzza for Authority Engineer Jack Rae, and Office Manager Patty Garrett were present. Field Operations/Plant Operator Mark Lashorn was not present for the meeting. No township citizens/business owners were present.

Meeting Minutes: Mr. Call made a motion to accept the November 5, 2018, meeting minutes as presented; Mrs. Voelker second. Motion passed with Mr. Seech and Mr. Truby abstaining.

Treasurer's Report: Mrs. Voelker presented the treasurer's reports for the month of November 2018. The PNC PennVest account had a balance of \$5,251.96.

The Washington Financial Bank Operating Account began the month with \$109,057.52 with deposits of \$111,734.71 and expenditures of \$137,959.05 for an ending balance on November 30, 2018 of \$82,833.18. The Tap Fund had a balance of \$68,170.60, and the Maintenance Fund had a balance of \$8,767.65. Mr. Seech made a motion to accept the November treasurer's reports with corrections to the title and headings; Mr. Truby second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the invoices in the amount of \$67,757.11; Mr. Call second. Motion passed unanimously.

Mr. Grey made a motion to ratify payroll from October 21 through November 3, 2018, in the amount of \$1,085.98, including payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby - yes. Motion passed.

Mr. Call made a motion to ratify payroll from November 4 through November 17, 2018, in the amount of \$1,186.12, including payroll fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby - yes. Motion passed.

Old Business: The board was presented with several options for pole buildings to consider to house the extra project grinder pumps once the old township municipal building is sold.

Mr. Call made a motion to accept the 2017 audit as presented; Mr. Seech second. Motion passed unanimously.

PNC Bank is increasing their account fees beginning January 1, 2019. The PennVest automatic payments to be moved to the Washington Financial Bank Tap Fund account and all PNC accounts closed.

New Business: the current insurance carrier called on the day that the HTSA insurance policy expired to have it renewed. Mr. Truby made a motion to ratify the renewal of the Glatfelter Insurance policy and seek mid-term coverage due to issues with the current insurance carrier, Mr. Seech second. Motion passed unanimously.

The 2019 Budget draft was presented for consideration. Mr. Call made a motion to table until the January reorganization meeting; Mr. Grey Second. Motion passed unanimously.

Additional quotes will be sought for sludge hauling in 2019.

The reorganization meeting will remain on Tuesday, January 8 at the sewer plant, rather than advertise a change to Monday, January 7.

Solicitor's Report: Several Sheriff sales have been initiated for old/high-value liens.

Future billing options for Live Nation were discussed.

Mr. Seech made a motion to accept the solicitor's report; Mr. Call second. Motion passed unanimously.

Engineer's Report: Key Bank Pavilion has gotten the algae issue in the lagoon under control.

Rules and Regs draft changes/calculations have been submitted for high-strength waste. Surcharge possibility needs to be finalized.

A Gannett Fleming Service Authorization for 2019 will be presented at the reorganization meeting. The agreement will include a retainer, Chapter 94 fee, and 2019 billing rates.

Cost of Service Study to be considered to determine if HTSA is meeting the PennVest debt covenant and viability of having separate commercial and residential rate classes. Mr. Buzza to get an estimated cost of the studies.

Mrs. Voelker made a motion to accept the Engineer's report; Mr. Seech second. Motion passed unanimously.

Correspondence: Training information.

Public Comment: There was no public comment.

Adjournment: Mr. Call made a motion to adjourn the meeting to an executive session at 8:58 p.m.; Mr. Truby second. Motion passed unanimously. No action was taken at the executive session which ended at 9:02 p.m.

Respectfully Submitted,

Nancy Voelker, Secretary