

Hanover Township Sewer Authority
October 2, 2017
Hanover Township Municipal Building

Chairman Greg Call called the meeting to order at 6:59 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Engineer Jack Rae, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, and Solicitor Matt Kalina were not present at the meeting. There were no township citizens or business owners present.

Meeting Minutes: Mr. Grey made a motion to accept the minutes from the September 11, 2017 meeting; Mr. Call second. Motion passed unanimously.

Treasurer's Report: Mr. Truby presented the Treasurer's Report for the month of September 2017. The Operations account began the month with \$132,473.97 with deposits of \$64,653.14 and expenditures of \$81,090.47 for an ending balance on September 29, 2017, of \$116,036.64. The PennVest account had a balance of \$20,783.39, and the tap Fund had a balance of \$79,121.14. Mr. Call made a motion to accept the September treasurer's report; Mr. Grey second. Motion passed unanimously.

Invoices: Mr. Truby made a motion to ratify the invoices in the amount of \$31,138.50; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay period August 27 through September 9, 2017, in the amount of \$1,155.08, including the payroll fee; Mr. Grey second. Motion passed unanimously.

Mr. Truby made a motion to ratify payroll for the pay period September 10 through September 23, 2017, in the amount of \$1,209.55, including the payroll fee; Mr. Grey second. Motion passed unanimously.

Old Business: Abel Recon needs to look at the wet wells to give an estimate for the lining project for the LSA grant.

Mr. Rae to review the drawings for the Scannell property in Starpointe.

Mr. Truby made a motion to accept the Master Services Agreement with Gannett Fleming; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to accept the Gannett Fleming Service Authorization 2017-1; Mr. Truby second. Motion passed unanimously.

New Business: A new house was built in HTSA service area of Smith Township without the office being contacted for service. The house is probably more than 150 feet from the sewer main, but HTSA was not afforded the opportunity to verify that. Burgettstown-Smith Township Joint Sewer Authority to be notified of the oversight and the exact HTSA Smith Township service area will be forwarded to them.

HTSA was contacted about participating in a Burgettstown Junior High School fundraiser by purchasing shopping bags with our name and logo on them. HTSA has declined to participate at this time.

The need for a survey of the HTSA property on Steubenville Pike has been tabled pending additional information.

Mr. Call made a motion to have Mrs. Garrett attend the Review of Municipal Authorities Act training on October 4, 2017; Mr. Truby second. Motion passed unanimously.

Mr. Truby asked if we were having issues with our sample lab contractor as he has heard of issues with them from another of their clients. Sample results are not being returned as quickly as they used to be, but no other issues.

Engineer's Report: The occupancy permit has come in. The final inspection for closeout will be scheduled.

The Rover bore that goes under US22 is currently being bored under Bavington Road.

The Highway Occupancy Permit for the new house on Prado Lane is in from PennDOT. The tap is to be installed on October 3, 2017.

The attorney for Live Nation is gathering information for the additional EDUs owed and the new agreement.

Mr. Truby made a motion to accept the engineer's report; Mr. Grey second. Motion passed unanimously.

Correspondence: None.

Public Comment: None

Adjournment: Mr. Call made a motion to adjourn the meeting at 8:16 p.m.; Mr. Truby second. Motion passed unanimously.

Respectfully submitted,

Chris Truby, Asst. Secretary