

Hanover Township Sewer Authority  
December 5, 2016  
Hanover Township Municipal Building

Chairman Greg Call called the meeting to order at 7:35 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Project Engineer Jack Rae, Consulting Engineer Mike Sherrieb, and Office Manager Patty Garrett were present. Three township citizens/business owners were present.

**Executive Session:** An executive session was held on November 14, 2016, at the sewer plant to discuss personnel and legal matters. No action was taken at the executive session.

**Meeting Minutes:** Mr. Truby made a motion to accept the November 7, 2016, meeting minutes as presented; Mrs. Voelker second. Motion passed unanimously.

**Invoices:** Mr. Seech made a motion to ratify the invoices in the amount of \$33,103.45; Mr. Truby second. Motion passed unanimously.

Mrs. Voelker made a motion to ratify payroll from November 6 through November 19, 2016, in the amount of \$1,678.58, including payroll fee; Mr. Call second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Call made a motion to ratify payroll from November 20 through December 3, 2016, in the amount of \$1,642.27, including payroll fee; Mr. Seech second. Roll Call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Truby made a motion to ratify payroll from October 23 through November 5, 2016, in the amount of \$1,967.25, including payroll fee; Mr. Call second. Roll Call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

**Old Business:** Mrs. Voelker made a motion to pass the 2017 Budget; Mr. Call second. Motion passed unanimously.

The mass mailing of grinder pump information has been completed.

**New Business:** Mr. Baker, the owner of 40 Circle Drive, asked why he had to connect to the sewer system when HTSA went down his driveway without permission to bring him within 150 feet. Looking at the file, Mr. Baker only has an easement for the driveway and the owner of the property giving him access to 40 Circle Drive signed the right-of-way allowing HTSA to extend the line to Mr. Baker's property. Solicitor Matt Kalina will confirm all of this and contact Mr. Baker with his findings.

Authorize the office manager to sign documents on behalf of the authority- tabled until specific documents and instances are specified.

Mr. Seech made a motion to authorize the office manager to purchase items up to \$250 without the Board's approval; Mr. Truby second. Motion passed unanimously.

**Solicitor's Report:** There is no public report.

**Engineer's report:** HTSA presented their proposed project for the LSA grant application earlier that afternoon. The panel understood the scope of the project, the need for the work to be done in a timely manner, and need for the township to keep the cost down to avoid a rate hike for the residents.

The plant permit renewal is currently in work.

The final draw-down for phase 2 is currently in work.

Mr. Seech made a motion to accept the lack of solicitor's report; Mr. Call second. Motion passed unanimously.

Mr. Seech made a motion to accept the Engineer's report; Mr. Call second. Motion passed unanimously.

**Correspondence:** None

**Public Comment:** Mr. Morra asked how many are paying and can we afford to pay out what we are? About 20% are delinquent each month, but it isn't always the same people. We have cash in reserve that is allowing us to get by at this time. Once we close out phase 2 and the PennVest loan is reamortized, we should be on more solid ground.

**Adjournment:** Mr. Call made a motion to adjourn the meeting to an executive session for a legal issue at 9:21 p.m.; Mr. Grey second. Motion passed unanimously. The executive session ended at 10:06 p.m.. No action was taken.

Respectfully Submitted,

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Nancy Voelker, Secretary