

Hanover Township Sewer Authority

October 6, 2014

Hanover Township Building

Chairman Greg Call called the meeting to order at 7:06 p.m. with the pledge of allegiance. Roll call was taken. Chairman Greg Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Christine Seymour, Project Engineer Jack Rae, Consulting Engineer Dave Coldren, and Office Manager Patty Garrett were present. Six township citizens/business owners were also present.

**Meeting Minutes:** Mr. Grey made a motion to accept the minutes from the September 8, 2014 meeting with a correction to the motion passed in the New Business section; Mrs. Voelker second. Motion passed unanimously.

**Treasurer's Report:** The September treasurer's report was tabled until the next meeting because of deposits and expenditures in the operating account in excess of \$200,000 for which we were not aware until the statements came in the day of the meeting. Mrs. Schroeder will check with Mr. Miller at PNC Bank to see if this was because of the change in the type of account this was changed to in September.

**Invoices:** Mr. Grey made a motion to pay the bills in the amount of \$20,292.01; Mr. Seech second. Motion passed unanimously.

Mr. Call made a motion to pay payroll for the period of July 6 through September 13, 2014, in the amount of \$6,542.54; Mr. Seech second. Roll call: Mr. Call—yes, Mr. Seech—yes, Mr. Grey—yes, Mr. Truby—yes, Mrs. Voelker—abstain. Motion Passed.

Mr. Call made a motion to pay payroll for the period September 14 through September 27, 2014, in the amount of \$1372.70; Mr. Grey second. Roll call: Mr. Call—yes, Mr. Seech—yes, Mr. Grey—yes, Mr. Truby—yes, Mrs. Voelker—abstain. Motion Passed.

**Old Business:** Resolution 16, Grinder Pump, changes have been tabled until final edits have been worked out.

The second quoted estimate for PNC remote deposit and ACH payments came back with a higher price than the first quote. Will check other banks for better rate and will call PMAA to see if HTSA can move the operating account to a bank in West Virginia.

West Penn Power Company about our priority status for power restoration during power outages is more complicated than originally anticipated. Further research/negotiation is necessary an on-going.

Having the driveway sealed from Bavington Road to the plant buildings will have to wait until spring. Item is tabled.

**New Business:** Bringing the sewer billing more in-line with the Pennsylvania American Water Company (PAWC) water billing was discussed. To do so would require two sewer bills to be sent out within two weeks of each other. The benefit would be HTSA sewer being billed within 3 weeks of PAWC water readings instead of a month and a half behind, and the due date would be the last day of each month instead of mid-month. Additional discussion to follow.

One customer facing water termination blocked the water meter preventing PAWC from turning off the water. The remedy for this is calling the police to issue a citation for illegally blocking a public utility right of way. That is a misdemeanor offense which could lead to arrest.

**Solicitor's Report:** One lien satisfied.

The HTSA Right to Know policy will be forwarded to Ms. Seymour.

The PennVest status call is October 23, 2014, at 10:30am.

Recommend implementing auditor's recommendations.

Mrs. Voelker made a motion to accept the on-going solicitor's report; Mr. Seech second. Motion passed unanimously.

**Engineer's report:** A meeting with Cincinnati Insurance Company will be arranged to begin the settlement process.

Westmoreland Electric has issued their final pay application in the amount of \$28,625.

WCCED did not get funding for the third interceptor. They are looking for options.

Mr. Seech made a motion to pay Requisition P2-37 in the amount of \$30,999.09; Mr. Call second. Motion passed unanimously.

Mrs. Voelker made a motion to accept the engineer's report; Mr. Call second. Motion passed unanimously.

**Correspondence:** HTSA is in receipt of a letter from Mr. Harris and Ms. Noah pertaining to their dispute of sewage bills owed.

**Adjournment:** Mr. Seech made a motion to adjourn to an executive for possible litigation issues at 8:45 p.m.; Mr. Call second. Motion passed unanimously.

Mr. Truby made a motion to adjourn the executive session at 10:49 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker, Secretary