

Hanover Township Sewer Authority
December 2, 2013
Hanover Township Building

Chairman Greg Call called the meeting to order at 7:32 p.m. with the pledge of allegiance. Roll call was taken. Chairman Call, Secretary/Treasurer Nancy Voelker, Board Member Donnie Grey, Solicitor Christine Seymour, Consulting Engineer Steve Greenberg and Office Manager Patty Garrett were present. Vice Chairman Tim Seech and Project Engineer Jack Rae were absent. Seven township citizens/business owners were also in attendance.

Mr. Call stated some reminders and clarifications of the board meetings. First, these meetings are public. As such, anyone having questions or issues with their individual sewer accounts needs to make arrangements to handle those issues in private during regular business hours at the HTSA office. Second, all questions need to be addressed to the Board. If the question is better answered by an employee or contractor of HTSA, the Board will defer to the appropriate person for an answer. And last, the audits being done on every customer account are NOT part of the annual audit conducted by Houston and Associates, as required by law. These are an internal account review due to billing errors discovered in several accounts.

Meeting Minutes: Mr. Grey made a motion to accept the minutes from the November 18, 2013 meeting; Mr. Call second. Motion passed unanimously.

Invoices: Mr. Call made a motion to pay bills in the amount of \$14,811.82; Mr. Grey second. Motion passed unanimously.

Mr. Call made a motion to pay the salary of Patricia Garrett from November 1-30, 2013, in the amount of \$1,235; Mr. Grey second. Roll call, Mr. Call—yes; Mr. Grey—yes; Mrs. Voelker—abstain. Motion passed.

New Business: There was a discussion to purchase portable auxiliary heaters for the HTSA office in an effort to reduce the cost of running the heat pump.

Mr. Call made a motion to purchase two (2) EdenPure Heaters, not to exceed the cost of \$267, plus shipping for each unit; Mrs. Voelker second. Motion passed unanimously

Filled in the blanks of Resolution 21, Authorizing and Ratifying All Actions Permitted By Law For Necessary Enforcement and Collection Proceedings. Will have clean copy to adopt at next meeting.

Old Business: We are waiting on three companies to get back with us with quotes for spray insulation on the ceilings of the HTSA control building. The Board will also consider batting insulation on top of the drop ceiling as an alternative.

Information on motorizing the slide gate has been gathered. Fence companies need to be called for quotes on installing the motor, remotes, and possible camera and speaker options.

Some of the material for the garage workshop has been purchased and installed. There are a few smaller items on order.

We are getting a bid from Westmoreland to install the Mission Monitoring System at the main pump station.

Mr. Greenberg will take a look at the AL solutions and Live Nations agreements with Ms. Seymour to give a possible different perspective on them.

The purchase of the Knox Box and the safety signage have been put on hold until the construction is completed at the plant.

The Cincinnati Takeover Agreement continues with the SBR pipe repairs and tank sealing taking place over the next two weeks.

No changes in the Bella Contract 6 Bond issues. Ms. Seymour has requested a copy of the original Bella contract and scope.

The review of all accounts is continuing.

Solicitor's Report: The majority of the solicitor's report was handled during the Board portion of the meeting.

Mrs. Voelker made a motion to accept the on-going solicitor's report; Mr. Call second. Motion passed unanimously.

Engineer's Report: There was no engineer's report for this meeting

Consulting Engineer's Comments: KLH will provide a proposal to operate the plant for consideration by the Board. The KLH operator will need to talk with Mr. Lashhorn on the division of work/training duties.

Correspondence: There was no correspondence for this meeting.

Public Comments: Mr. Morra asked a series of questions:

- Is there was more money coming in to the Authority than going out? At this time, it is about the same.
- The delinquency list online, is it updated? Yes, usually twice a month.
- The maintenance dollars portion of the debt service, is it put into the operations account or in a separate account? At this time, it is put into the operations account.
- How many customers do we have? 648
- Can we make the meeting at 7:30pm? We are hoping to go back to one meeting per month very soon and that would be the first Monday of the month. That day doesn't interfere with anyone's schedule.

Mr. Chris Truby asked about the commitment requirements of being on the board. He is not a current customer, but has experience in water and sewer.

Adjournment: Mrs. Voelker made a motion to adjourn the meeting at 9:27 p.m.; Mr. Call second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary