

Hanover Township Sewer Authority  
April 18, 2023  
Bavington Road Sewer Treatment Plant

Chairman Tim Seechl called the meeting to order at 7:06 p.m. with the pledge of allegiance. Roll call was taken. Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Project Manager Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Solicitor Matt Kalina participated via telephone. No citizens/business owners were present.

**Meeting Minutes:** Mr. Seech made a motion to accept the March 21, 2023 minutes with the correction of the ending balance of the operating account in the treasurer's report from \$78,472.59 to \$78,742.59; Mr. Truby second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of March 2023. The Operations account began the month with \$78,742.59 with deposits of \$78,703.32 and expenditures of \$75,157.74 for an ending balance on March 31, 2023, of \$82,288.17. The Maintenance Fund had a balance of \$8,410.40, and the Tap Fund had a balance of \$181,610.04. Mr. Truby made a motion to accept the March treasurer's report; Mr. Seech second. Motion passed unanimously.

**Invoices:** Mrs. Voelker made a motion to ratify the bills in the amount of \$40,762.15; Mr. Truby second. Motion passed unanimously.

Mr. Truby made a motion to ratify payroll for the pay periods March 19 through April 1 and April 2 through April 15, 2023, each in the amount of \$1,478.53 including the payroll service fee; Mr. Seech second. Roll call: Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby - yes. Motion passed.

**Office Manager Report:** The May meeting has been moved from May 2 to May 16, 2023.

Mr. Lashhorn to coordinate a time to inspect property on Steubenville Pike for possible connection requirements.

Several liens were satisfied in error. Those liens are being reinstated.

Sludge hauling may need to be delayed because of lack of wash-down water due to broken pipe to the yard hydrant.

The updated status sheet of open projects was presented to the board members.

The only correspondence received was from PMAA for various trainings and functions.

There were no liens filed and no liens satisfied.

Mr. Seech made a motion to accept the office manager's report; Mrs. Voelker second. Motion passed unanimously.

**New Business:** The agreement proposal for the PennDOT stockpile facility was discussed. HTSA will accept some of the minor changes proposed, but reject the others. Mr. Kalina to further review the legal sections.

**Old Business:** Mr. Kalina/HTSA to request a representative from West Penn Power attend a board meeting to discuss the power issues.

**Solicitor's Report:** There was no public report.

Mr. Truby made a motion to accept the solicitor's report; Mr. Seech second. Motion passed unanimously.

**Engineer's Report:** A change of scope to the 2020 LSA Grant will be needed to evaluate the Paris area of the system for infiltration. The air release valves must be replaced no later than July 2024.

The oil and grease samples from 6K Additives came back on the low side. The site will continue to be monitored for discharge.

The Chapter 94 Report was submitted to the PADEP on March 29, 2023.

Mrs. Voelker made a motion to accept the engineer's report; Mr. Seech second. Motion passed unanimously.

**Public Comment:** No public comment

**Adjournment:** Mr. Seech made a motion to adjourn the meeting at 8:20 p.m.; Mrs. Voelker second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker/ Secretary