

Hanover Township Sewer Authority
January 17, 2023
Bavington Road Sewer Treatment Plant

Chairman Gregory Call called the meeting to order at 7:03 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Solicitor Matt Kalina participated via phone. No citizen/business owners were present.

Reorganization: Mr. Truby made a motion to keep all board officers the same for 2023; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to reappoint Witherel Kalina Law Group as the authority solicitor; Mrs. Voelker second. Motion passed unanimously.

Mrs. Voelker made a motion to reappoint Gannett Fleming as the authority engineer; Mr. Truby second. Motion passed unanimously.

Mrs. Voelker made a motion to reappoint Mark Turnley as the authority auditor; Mr. Truby second. Motion passed unanimously.

Mr. Truby made a motion to ratify the meeting dates and advertise the 2023 board meetings as the first and third Tuesdays of each month and advertise January 2, 2024 as the next reorganization meeting; Mr. Seech second. Motion passed unanimously.

Meeting Minutes: Mr. Truby made a motion to accept the December 6, 2022 minutes with the correction to Resolutions 2022-03 and 2022-04; Mr. Seech second. Motion passed unanimously.

Mr. Call made a motion to accept the minutes for the executive session of December 14, 2022; Mr. Seech second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of December 2022. The Operations account began the month with \$124,018.09 with deposits of \$56,074.86 and expenditures of \$64,043.48 for an ending balance on December 31, 2022, of \$116,049.47. The Maintenance Fund had a balance of \$1,662.83, and the Tap Fund had a balance of \$180,869.76. Mr. Call made a motion to accept the December treasurer's report; Mr. Truby second. Motion passed unanimously.

Invoices: Mrs. Voelker made a motion to ratify the bills in the amount of \$81,009.61; Mr. Seech second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll for the pay periods November 27 through December 10 and December 11 through December 24, 2022, each in the amount of \$1,469.71 including the payroll service fee, and December 25, 2022 through January 7, 2023 in the amount of \$1,478.71; Mr. Call second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby - yes. Motion passed.

Office Manager Report: The request to reappoint Mr. Seech to the sewer board was submitted to the township supervisors for consideration at their reorganization meeting.

The township will be submitting the rest of the reimbursement for the flow monitoring in Starpointe using ARP funds.

Mission Communications has not yet answered on who owns the radios used in their system.

HTSA has received two quotes for business/liability insurance. Grundy Insurance was a lower quote but did not include cyber or workers comp insurance. Our current carrier, B&W Insurance got us a competitive quote through Cincinnati Insurance because Selective Insurance rates were no longer affordable. Mr. Seech made a motion to stay with B&W Insurance with the change to Cincinnati Insurance carrier; Mr. Truby second. Motion passed unanimously.

The owner of 58 Phillips Lane is removing the mobile home on the property and will be abandoning the tap.

Decorative wall tiles will be installed as insulation for the exterior walls of the office and kitchen areas.

The 2021 Audit has been completed and submitted. The audit will be advertised in the local newspaper at their earliest convenience.

Mr. Lashhorn to coordinate a time to inspect property on Steubenville Pike for possible connection requirements.

Mr. Kalina will research and advise on the American Water Shutoff Agreement and a Steubenville Pike connection.

Quotes on sludge hauling have been received. A date has not yet been scheduled. Mr. Buzza to verify testing requirements other than percent solids.

The updated status sheet of open projects was presented to the board members.

There was no correspondence of a reportable nature.

There were seven (7) liens filed and no liens satisfied.

Mr. Call made a motion to accept the office manager's report; Mrs. Voelker second. Motion passed unanimously.

New Business: Mrs. Garrett to make calls to similar sewer plants for interest in a cooperative agreement/mutual aid agreement for emergency situations due to parts availability issues.

Board to consider an auxiliary diesel tank or delivery agreement to prevent hauling diesel from local gas stations during an extended power outage.

Old Business: Parts are on order for the repair of the decanter failure.

The 2023 budget remains incomplete at this time.

Solicitor's Report: Mr. Kalina to draft a complaint to the Public Utilities Commission due to excessive power outages at the plant. Mrs. Garrett and Mr. Lashhorn to forward information concerning these outages and the generator.

Mr. Seech made a motion to accept the solicitor's report; Mr. Truby second. Motion passed unanimously.

Engineer's Report: Mr. Buzza and Mr. Lashhorn to schedule a site visit to 6K Additives due to issues with the Bucey pump station.

Mrs. Voelker made a motion to accept Gannett Fleming Service Agreement SA 2023-01; Mr. Seech second. Motion passed unanimously.

Mr. Seech made a motion to accept the engineer's report; Mrs. Voelker second. Motion passed unanimously.

Public Comment: No public comment

Adjournment: Mr. Truby made a motion to adjourn the meeting at 9:39 p.m.; Mr. Call second. Motion passed unanimously.

Respectfully Submitted,

Christopher Truby, Assistant Secretary