

Hanover Township Sewer Authority
December 6, 2022
Bavington Road Sewer Treatment Plant

Chairman Gregory Call called the meeting to order at 7:06 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Solicitor Matt Kalina, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. No citizen/business owners were present.

Meeting Minutes: Mr. Seech made a motion to accept the November 1, 2022 minutes; Mr. Call second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of November 2022. The Operations account began the month with \$143,242.00 with deposits of \$63,286.47 and expenditures of \$82,510.38 for an ending balance on November 30, 2022, of \$124,018.09. The Maintenance Fund had a balance of \$6,185.82, and the Tap Fund had a balance of \$180,671.62. Mr. Call made a motion to accept the November treasurer's report; Mrs. Voelker second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the bills in the amount of \$82,861.56; Mrs. Voelker second. Motion passed unanimously.

Mr. Truby made a motion to ratify payroll for the pay periods October 30 through November 12 and November 13 through November 26, 2022, each in the amount of \$1,469.71 including the payroll service fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby - yes. Motion passed.

Office Manager Report: The outdoor lights have been changed to LEDs with the exception of the pole light at the main pump station.

The new rooftop HVAC unit has been installed and is operational. The economizer for the unit is on backorder and will be installed at a later date.

Mr. Kalina will research and advise on the American Water Shutoff Agreement and a Steubenville Pike connection.

The updated status sheet of open projects was presented to the board members.

Correspondence from one resident was received.

There were no liens filed and no liens satisfied.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Truby second. Motion passed unanimously.

New Business: The decanter failed, preventing the blowers from operating. The faulty part was replaced by taking it from the other decanter until new parts could be ordered.

The 2023 draft budget was presented for changes before adoption.

Old Business: The service agreement for the PennDOT Stockpile Facility was sent to the Department of General Services for consideration.

A quote was received from Alex Paris Contracting to repair the water line break and sidewalk for a grant application only.

Mr. Call made a motion to adopt Resolutions 2022-03 and 2022-04 for grant applications; Mr. Seech second. Motion passed unanimously.

Solicitor's Report: Mr. Kalina requested an executive session at the end of the meeting. There was no public report.

Engineer's Report: Flow numbers for the Ritchie lift station are only available as a monthly total making flow monitoring in the Paris area a little more challenging.

Mr. Seech made a motion to accept the engineer's report; Mr. Truby second. Motion passed unanimously.

Public Comment: No public comment

Adjournment: Mrs. Voelker made a motion to adjourn the meeting to an executive session at 8:24 p.m.; Mr. Seech second. Motion passed unanimously. The executive session concluded at 8:29 pm with no action taken.

Respectfully Submitted,

Nancy Voelker, Secretary