

Hanover Township Sewer Authority
October 4, 2022
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:02 p.m. with the pledge of allegiance. Roll call was taken. Chairman Greg Call, Vice Chairman Mr. Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Solicitor Matt Kalina, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Gannett Fleming Engineer Eric Buzza was not present at the meeting. No township citizen/business owners were present.

Meeting Minutes: Mr. Truby made a motion to accept the August 2, 2022 minutes with the addition of Mr. Truby abstaining and September 6, 2022 meeting minutes as written; Mrs. Voelker second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of September 2022. The Operations account began the month with \$150,058.96 with deposits of \$66,888.17 and expenditures of \$72,036.14 for an ending balance on September 30, 2022, of \$144,910.99. The Maintenance Fund had a balance of \$3,314.70, and the Tap Fund had a balance of \$175,501.98. Mr. Call made a motion to accept the September treasurer's report; Mr. Seech second. Motion passed unanimously.

Invoices: Mrs. Voelker made a motion to ratify the bills in the amount of \$68,797.56; Mr. Seech second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay periods September 4 through September 17 and September 18 through October 1, 2022, each in the amount of \$1,469.71 including the payroll service fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby - yes. Motion passed.

Office Manager Report: Mr. Kalina will check the agreement with PA American Water concerning water service terminations.

The gate opener repair is progressing.

Mrs. Voelker made a motion to accept the Trombold Equipment Company (TEPCO) proposal to pay the startup fees in advance for the remaining initial customer Phase 2 pumps with an invoice to TEPCO in the amount of \$1,585; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to replace the outdoor lights at the plant for a cost not to exceed \$3,000, including \$1,650 to Kosol Electric plus the cost of the new light bulbs; Mr. Truby second. Motion passed unanimously.

Design information was received for the PennDOT stockpile facility in Starpointe Business Park. This will be forwarded to Mr. Buzza to review and comment at the next board meeting.

The status sheet of open projects was presented to the board members.

HTSA has received notice that Washington Financial Bank will close their Burgettstown office at the end of December. The office in Hickory, PA will be the closet branch. No further correspondence of a reportable nature has been received.

There were no liens filed and three liens satisfied.

Mr. Seech made a motion to accept the office manager's report; Mr. Call second. Motion passed unanimously.

New Business: Mr. Call made a motion to accept the quote from South Side Plumbing and Heating to replace the roof top heating unit in the amount of \$8,900; Mr. Truby second. Motion passed unanimously. Equipment breakdown insurance will only cover the cost of repairing the unit.

Old Business: Alex Paris Contracting will give a quote to repair the water line break and sidewalk. This quote will be for a grant application only.

Solicitor's Report: Mr. Kalina requested an executive session from 8:32 pm to 8:38 pm to discuss possible litigation issues. No action was taken. There was no public report.

Mrs. Voelker made a motion to accept the solicitor's report; Mr. Seech second. Motion passed unanimously.

Engineer's Report: Mrs. Garrett presented a portion of the engineer's report.

The new operations permit requires sampling of DO, pH, and UV 7 days per week. Our current sampler can record the DO and pH, but the probes are too old and replacements are no longer available. A new sampler, which is not needed due to the operational status of the current sampler, would cost approximately \$10,000. Supplementing with automatic reading and recording equipment will cost between \$5,000 and \$7,500.

Zinc and copper sampling is now required once per month instead of weekly.

Mr. Seech made a motion to accept the engineer's report; Mr. Call second. Motion passed unanimously.

Public Comment: No public comment

Adjournment: Mrs. Voelker made a motion to adjourn the meeting at 8:49 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary