

Hanover Township Sewer Authority  
January 4, 2022  
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:01 p.m. with the pledge of allegiance. Roll call was taken. Chairman Greg Call, Vice Chairman Mr. Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Solicitor Matt Kalina was present via telephone. No township citizens/business owners were present.

**Reorganization:** Mr. Truby made a motion to keep all board officers the same for 2022; Mr. Grey second. Motion passed unanimously.

Mr. Call made a motion to reappoint Witherel & Associates as the authority solicitor; Mr. Seech second. Motion passed unanimously.

Mrs. Voelker made a motion to reappoint Gannett Fleming as the authority engineer; Mr. Truby second. Motion passed unanimously.

Mr. Seech made a motion to reappoint Mark Turnley as the authority auditor; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to set and advertise the 2022 board meetings as the first and third Tuesdays of each month and advertise January 3, 2023 as the next reorganization meeting; Mrs. Voelker second. Motion passed unanimously.

**Meeting Minutes:** Mr. Seech made a motion to accept the December 7, 2021, meeting minutes; Mr. Truby second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of December 2021. The Operations account began the month with \$253,852.70 with deposits of \$63,703.67 and expenditures of \$87,118.22 for an ending balance on December 31, 2021, of \$230,438.15. The Maintenance Fund had a balance of \$16,936.11, and the Tap Fund had a balance of \$181,547.52. Mr. Call made a motion to accept the December treasurer's report; Mr. Truby second. Motion passed unanimously.

**Invoices:** Mr. Seech made a motion to ratify the bills in the amount of \$55,381.26; Mr. Call second. Motion passed unanimously.

Mr. Truby made a motion to ratify payroll for the pay period November 28 through December 11, 2021, and December 12 through December 25, 2021 in the amount of \$1,312.27 each including the payroll service fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby – yes, Mr. Grey - yes. Motion passed.

**Office Manager Report:** Mrs. Nusida, our accountant, has lost remote access to the office secondary computer. Additional options are being researched.

A quote came in from Grundy Insurance that is comparable to our current policy but does not include the terrorism coverage that we already have. HTSA will renew the policy we currently have.

HTSA needs to obtain a SAM number to qualify for Municipal Covid funds.

Participating in the Dollar Energy Fund program is still being researched.

The letter for the final connection notice is still being drafted.

Pennsylvania Unclaimed Property Office has acknowledged receipt of claim.

Correspondence of a general, non-reportable nature was presented to the board members.

There five liens filed and two liens satisfied.

Mr. Truby made a motion to accept the office manager's report; Mr. Seech second. Motion passed unanimously.

An executive session was held from 7:38 pm until 7:56 pm to discuss personnel matters. No action was taken.

**New Business:** One issue the board will consider is charging non-residential customers for service calls and pump repairs due to accelerated wear typically associated with non-domestic waste discharge.

**Old Business:** None

**Solicitor's Report:** Hudson Monmouth has appealed the judge's decision upholding HTSA Resolution 2016-24 concerning Free and Clear Property Sales.

The Smith Township one acre did not have it's own legal description, therefore, a survey team will need to create one.

Mrs. Voelker made a motion to accept the solicitor's report; Mr. Seech second. Motion passed unanimously.

**Engineer's Report:** There was no rain in November and the December readings have not yet been received from Drnach.

Data entry for permit renewal is ongoing.

The county has reached out with additional questions concerning the 2022 LSA Grant application.

The influent discoloration has cleared up.

A contractor for Columbia Gas has erroneously tapped into our sewer line as there was no gas line to tap into. The gas company will reopen that section of the line to inspect.

Mr. Call made a motion to accept Gannet Fleming Service Authorization 2022-1; Mr. Seech second. Motion passed unanimously.

Mr. Truby made a motion to accept the engineer's report; Mr. Seech second. Motion passed unanimously.

**Public Comment:** None

**Adjournment:** Mrs. Voelker made a motion to adjourn the meeting at 8:36 p.m.; Mr. Call second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker, Secretary