

Hanover Township Sewer Authority
July 6, 2021
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:05 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Gannett Fleming Engineer Eric Buzzo, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Solicitor Matt Kalina participated via telephone. Assistant Secretary/Treasurer Chris Truby and Board Member Donnie Grey were not present. One township citizen/business owner was present.

Meeting Minutes: Mr. Seech made a motion to accept the June 1, 2021, meeting minutes; Mrs. Voelker second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of June 2021. The Operations account began the month with \$229,993.04 with deposits of \$129,736.24 and expenditures of \$71,419.14 for an ending balance on June 30, 2021, of \$288,310.14. The Maintenance Fund had a balance of \$12,485.30, and the Tap Fund had a balance of \$173,252.14. Mr. Seech made a motion to accept the June treasurer's report; Mr. Call second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the bills in the amount of \$76,290.98; Mrs. Voelker second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay periods May 30 through June 12, 2021, and June 13 through June 26, 2021, each in the amount of \$1,312.27 including the payroll service fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain. Motion passed.

Public Comment: Mr. Miller, owner of 414 Steubenville Pike, has appealed his notice to connect to the public sewer. The building has no inside facilities. The notice was generated due to the presence of a port-a-john on site and new water service for a yard hydrant. A copy of the HTSA Rules and Regulations specifying the requirement to connect will be forwarded to Mr. Miller. The board to consider the appeal.

Office Manager Report: A draft 2020 Audit has been prepared. Additional information may cause minor changes before the final is submitted for the board's approval.

A representative from the Department of Environmental Protection was on site to inspect the plant and operations. The report was submitted the same day with no adverse findings.

A notice was received from Hanover Township of a zoning variance requested for 67 Steubenville Pike. HTSA has no issues with granting the variance.

The purchaser of the HTSA one-acre parcel in Smith Township has received a tax bill for the additional 14 acres of HTSA land in Hanover Township that was on the deed with the Smith Township parcel. Mr. Kalina has been in touch with the county to amend the deed transfer to reflect that only the Smith Township parcel was purchased and should have been transferred.

Mrs. Voelker made a motion to authorize Mrs. Garrett to research the purchase of awnings for doors at the plant and over the control panels at the pump stations; Mr. Call second. Motion passed unanimously.

The list of funds requested by HTSA utilizing the State and Local Recovery Funds was prioritized and submitted to the township supervisors. No response from the township has been received.

Two quotes were received for sealing and repairing the driveway at the plant. One additional quote is expected on July 7.

Correspondence was received from resident Lisa Lightner-Heinlein. Mr. Kalina advised that no action is required. Other correspondence of a general, non-reportable nature was presented to the board members.

There were no liens filed nor satisfied.

Mr. Call made a motion to accept the office manager's report; Mrs. Voelker. Motion passed unanimously.

New Business: Mr. Lashhorn and Mr. Buzz to consider a manhole insert instead of an external scrubber for odor control.

Old Business: Mr. Buzz and Mr. Kalina should have a resolution for adding an I&I Surcharge section to the Rules and Regulations for the meeting in August.

The board members are considering a rate increase and/or adding a non-residential rate to the billing as many other water and sewer authorities do.

Solicitor's Report: The solicitor's report was already covered during the meeting.

Mr. Seech made a motion to accept the solicitor's report; Mr. Call second. Motion passed unanimously.

Engineer's Report: No further information on the new client in Starpointe Business Park at lot 16 has been received. No action being taken at this time.

The rain gauges have not yet been installed.

Quotes for the sample testing requirements for operations permit renewal application have been received.

Mr. Seech made a motion to accept the engineer's report; Mrs. Voelker second. Motion passed unanimously.

Adjournment: Mrs. Voelker made a motion to adjourn the meeting at 9:16 p.m.; Mr. Call second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary