

Hanover Township Sewer Authority
October 6, 2020
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:04 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Vice Chairman Timothy Seech, Gannett Fleming Engineer Eric Buzza, and solicitor Matt Kalina participated via phone. Board Member Donnie Grey was not present. No citizens/business owners attended the meeting.

Meeting Minutes: Mr. Truby made a motion to accept the meeting minutes from September 1, 2020; Mrs. Voelker second. Motion passed unanimously.

Mrs. Voelker made a motion to accept the meeting minutes from September 15, 2020; Mr. Call second. Motion passed with Mr. Truby and Mr. Seech abstaining.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of September 2020. The Operations account began the month with \$189,022.44 with deposits of \$78,185.14 and expenditures of \$76,311.50 for an ending balance on September 30, 2020, of \$190,896.08. The Maintenance Fund had a balance of \$9,629.47, and the Tap Fund had a balance of \$70,433.24. Mr. Seech made a motion to accept the September treasurer's report; Mr. Truby second. Motion passed unanimously.

Invoices: Mr. Call made a motion to ratify the bills in the amount of \$83,225.16; Mrs. Voelker second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay period August 23 through September 5, 2020, in the amount of \$1,311.27 including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby – yes. Motion passed.

Mr. Truby made a motion to ratify payroll for the pay period September 6 through September 19, 2020, in the amount of \$1,357.20 including the payroll fee; Mr. Call second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby – yes. Motion passed.

Mr. Seech made a motion to ratify payroll for the pay period September 20 through October 3, 2020, in the amount of \$1,311.27 including the payroll fee; Mr. Call second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby – yes. Motion passed.

Office Manager Report: PennVest has approved the deferral of loan payments for the months of October, November and December 2020.

The HTSA one-acre property has been listed for auction on www.municipibid.com. A sign has been placed on the property.

6K Additive has been assessed additional EDUs for excessive discharge.

Claims against the estates of deceased customers can be filed at the County Registrar's Office.

Mr. Kalina to research additional consequences for well water customers who fail to pay their bills or submit water meter readings.

Mr. Truby made a motion to add the Notifications Module to the Muni-Link software; Mrs. Voelker second. Motion passed unanimously.

There were 9 liens filed and 1 lien satisfied.

Correspondence was received from customer Bonnie Moore.

Conference and training opportunities were presented to the board.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Seech second. Motion passed unanimously.

Old Business: There was no old business.

New Business: There was no new business.

Solicitor's Report: The solicitor's report was presented at an executive session from 7:43pm until 7:53 pm. No action was taken.

Mr. Seech made a motion to accept the solicitor's report; Mr. Truby second. Motion passed unanimously.

Engineer's Report: The manhole on Devils Den Road has been repaired. A second damaged manhole was discovered and also repaired.

The industrial inspections will be completed over the next two weeks.

The Starpointe Phase 1C extension has been slowed by rocks.

Vacuum testing of the manholes in the HTSA driveway have been completed.

The Contractor's Agreement for the LSA Grant awarded earlier this year has been completed and returned to Washington County.

Mr. Call made a motion to accept the engineer's report; Mr. Seech second. Motion passed unanimously.

Rules and Regulations Update: The HTSA Rules and Regulations was presented for final edits.

Public Comment: There was no public comment.

Adjournment: Mr. Truby made a motion to adjourn the meeting at 10:08 pm; Mrs. Voelker second. Motion passed unanimously.

Respectfully Submitted,

Chris Truby, Asst. Secretary