

Hanover Township Sewer Authority  
September 1, 2020  
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:04 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Gannett Fleming Engineer Eric Buzzza, Field Operations Manager Mark Lashorn, and Office Manager Patty Garrett were present. Vice Chairman Timothy Seech and solicitor Matt Kalina participated via phone. No citizens/business owners attended the meeting.

**Meeting Minutes:** Mr. Seech made a motion to accept the meeting minutes from August 4, 2020; Mrs. Voelker second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of August 2020. The Operations account began the month with \$199,681.30 with deposits of \$57,011.97 and expenditures of \$67,670.83 for an ending balance on August 31, 2020, of \$189,022.44. The Maintenance Fund had a balance of \$12,669.29, and the Tap Fund had a balance of \$70,727.68. Mrs. Voelker made a motion to accept the August treasurer's report; Mr. Truby second. Motion passed unanimously.

**Invoices:** Mr. Seech made a motion to ratify the bills in the amount of \$67,592.29; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay period July 26 through August 8, 2020, in the amount of \$1,311.27 including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby – yes, Mr. Grey - yes. Motion passed.

Mr. Seech made a motion to ratify payroll for the pay period August 9 through August 22, 2020, in the amount of \$1,311.27 including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby – yes, Mr. Grey – yes. Motion passed.

**Office Manager Report:** A conference with Mr. Rae and Mrs. Nusida to discuss the WCCED rate calculations.

The Maxwell Welding agreement remains unsigned at this time.

The billing software company, Muni-Link, has developed a customer notification module. This module carries an additional charge.

The free Muni-Link conference is virtual this year and is scheduled for September 15-16, 2020.

The HTSA Rules and Regulations update is awaiting committee input.

There were 0 liens filed and 0 lien satisfied.

Conference and training opportunities were presented to the board.

Mr. Seech made a motion to accept the office manager's report; Mr. Truby second. Motion passed unanimously.

**Old Business:** Mr. Truby made a motion to apply for the PennVest Payment Curtailment Program for Phase 1; Mr. Seech second. Motion passed unanimously.

Mr. Truby made a motion to apply for the PennVest Payment Curtailment Program for Phase 2; Mr. Seech second. Motion passed unanimously.

Mrs. Voelker made a motion to approve the revision to the Tap Abandonment Application; Mr. Call second. Motion passed unanimously.

**New Business:** Mr. Seech made a motion to being the process of selling the 1-acre parcel owned by HTSA in Smith Township; Mr. Call second. Motion passed unanimously.

Mrs. Voelker made a motion to approve the letter to 6K Additive concerning their contaminated discharge; Mr. Truby second. Motion passed unanimously. Samples to be taken as a baseline.

**Solicitor's Report:** The solicitor's report will be presented at an executive session. Mr. Seech made a motion to accept the solicitor's report; Mr. Truby second. Motion passed unanimously.

**Engineer's Report:** The manhole on Devils Den road will be repaired on September 10, 2020.

Gannett Fleming has assigned a new observer for Starpointe Phase 1C extension.

Vacuum testing of the manholes in the HTSA driveway are being scheduled.

Gannett Fleming's Debbie Sappie will follow up on the Contractor's Agreement for the LSA Grant awarded earlier this year.

Mr. Seech made a motion to accept the engineer's report; Mr. Truby second. Motion passed unanimously.

**Public Comment:** there was no public comment.

**Adjournment:** Mr. Seech made a motion to adjourn the meeting to an executive session for legal matters at 7:55 pm; Mr. Truby second. Motion passed unanimously. The executive session terminated at 8:18 pm with no action taken.

Respectfully Submitted,

---

Nancy Voelker, Secretary