

Hanover Township Sewer Authority  
August 4, 2020  
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:07 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Solicitor Matt Kalina, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Vice Chairman Timothy Seech participated via phone. Board Member Donnie Grey was not present for the meeting. No citizens/business owners attended the meeting.

**Meeting Minutes:** Mr. Call made a motion to accept the meeting minutes from July 7, 2020; Mrs. Voelker second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of July 2020. The Operations account began the month with \$210,606.49 with deposits of \$56,039.14 and expenditures of \$66,964.33 for an ending balance on July 31, 2020, of \$199,681.30. The Maintenance Fund had a balance of \$14,785.93, and the Tap Fund had a balance of \$71,021.12. Mr. Truby made a motion to accept the July treasurer's report; Mr. Call second. Motion passed unanimously.

**Invoices:** Mrs. Voelker made a motion to ratify the bills in the amount of \$59,686.19; Mr. Truby second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay period June 28 through July 11, 2020, in the amount of \$1,311.27 including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby – yes. Motion passed.

Mr. Seech made a motion to ratify payroll for the pay period July 12 through July 25, 2020, in the amount of \$1,311.27 including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Truby – yes. Motion passed.

**Office Manager Report:** Mr. Rae and Mrs. Nusida continue to work on the WCCED rate calculations.

The Maxwell Welding agreement has been submitted to Mr. Maxwell after his requested changes.

The billing software company has developed a customer notification module. Mrs. Garrett will request additional information.

There were 0 liens filed and 1 lien satisfied.

Conference and training opportunities were presented to the board.

Mr. Truby made a motion to accept the office manager's report; Mrs. Voelker second. Motion passed unanimously.

**Old Business:** Mr. Truby made a motion to reject the RMC Sanitation proposal as presented; Mr. Seech second. Motion passed unanimously.

**New Business:** Mr. Call made a motion to approve the system tap for Kosol Electric as requested; Mr. Seech second. Motion passed unanimously.

Mrs. Voelker made a motion to apply for PennVest Loan Curtailment, requesting to pay interest only; Mr. Call second. Motion passed unanimously.

Mrs. Garrett will prepare a revision to the Tap Abandonment Application for Mr. Kalina's review.

**Solicitor's Report:** The solicitor's report will be presented at an executive session.

**Engineer's Report:** Gannett Fleming's Johanna Liller shut down the Starpointe Phase 1C extension due to the use of non-approved materials. WCCED's contractor will change to approved materials.

The project closeout meeting for the bridge replacement occurred on July 23, 2020. The removed guiderail will not be replaced, but the gate that was removed will be replaced with an extension into the hillside added. The manhole will be

altered and tested and the mailbox will be moved back out to the street. The reduced line of sight caused by the new bridge has not been addressed. A mirror at the end of the driveway will be requested.

Mr. Truby made a motion to accept the engineer's report; Mr. Call second. Motion passed unanimously.

**Public Comment:** there was no public comment.

**Adjournment:** Mrs. Voelker made a motion to adjourn the meeting to an executive session for legal matters at 8:23pm; Mr. Truby second. Motion passed unanimously. The executive session terminated at 9:05pm with no action taken.

Respectfully Submitted,

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Nancy Voelker, Secretary