

Hanover Township Sewer Authority  
March 3, 2020  
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:04 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Vice Chairman Timothy Seech was not present at the meeting. One township citizen/business owner was present.

**Old Business:** Mr. Fasiczka from Gulisek presented the plans for the new driveway. HTSA needs to negotiate with PennDOT for the replacement of the stop sign, guide rails, gate, and regrading.

**Meeting Minutes:** Mrs. Voelker made a motion to accept the meeting minutes from February 4, 2020: Mr. Call second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of February 2020. The Operations account began the month with \$265,052.91 with deposits of \$79,199.29 and expenditures of \$74,713.44 for an ending balance on February 29, 2020, of \$269,538.76. The Maintenance Fund had a balance of \$10,620.27, and the Tap Fund had a balance of \$63,587.50. Mr. Grey made a motion to accept the February treasurer's report; Mr. Truby second. Motion passed unanimously.

**Invoices:** Mr. Call made a motion to ratify the bills in the amount of \$67,565.79; Mrs. Voelker second. Motion passed unanimously.

Mr. Grey made a motion to ratify payroll for the pay period January 26 through February 8, 2020, in the amount of \$1,345.96 including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Call made a motion to ratify payroll for the pay period February 9 through February 22, 2020, in the amount of \$1,328.12 including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

**Office Manager Report:** Mr. Truby made a motion to accept the RC Concrete quote in the amount of \$7,020 for the floor and apron of the new storage building; Mr. Call second. Motion passed unanimously.

Changes to the Rules and Regulations have been incorporated through 2015 at this time. The Rules Committee to consider additional minor clarifications.

Mr. Kalina will arrange for an appraisal of the 1-acre parcel owned in Smith Township.

Correspondence has been received seeking relief from leaking underground water pipes that have been replaced. Mrs. Voelker made a motion to respond declaring no deviation from the current HTSA Rules and Regulations for credit of sewer charges due to a leak; Mr. Grey second. Motion passed unanimously.

Three training opportunities were presented to the board for consideration.

Mr. Call made a motion to accept the office manager's report; Mr. Grey second. Motion passed unanimously.

**Old Business (continued):** Considering small, more frequent rate increases instead of a larger one less often has been tabled pending Gannett Fleming's completion of a debt service calculation.

Mr. Kalina stated that a service agreement for Maxwell Welding and Machine should be completed in the near future.

Mr. Buzza presented specifications of the lights included in the Kosol Electric quote to replace the driveway lights and add three additional lights. Mrs. Voelker made a motion to also add a light for the flag pole at a cost up to \$1,000; Mr. Call second. Motion passed unanimously.

**New Business:** Mr. Truby made a motion to authorize Denise Nusida to assisted Gannett Fleming with the debt service calculation; Mr. Call second. Motion passed unanimously.

The board to consider the proposal from RMC Sanitation to dump Mark West domestic sewage at the plant.

**Solicitor's Report:** The solicitor's report has given during the office manager's report. He had a brief item for an executive session.

**Engineer's report:** The Chapter 94 report was presented for the chairman's signature and submission to the state Department of Environmental Protection.

Mr. Lashorn to continue to monitor the manhole on Devils Den after it needed to be pumped out.

The Highway Occupancy Permit to bore under Steubenville Pike has been forwarded to the contractor.

Mr. Truby made a motion to authorized Gannett Fleming to pursue an inspection of 6K Additive's facilities to ensure their discharge will not harm the HTSA system; Mrs. Voelker second. Motion passed unanimously.

Mr. Call made a motion to accept the engineer's report; Mr. Truby second. Motion passed unanimously.

**Public Comment:** None

**Adjournment:** Mr. Call made a motion to adjourn the meeting into an executive session for legal issues ay 8:20pm; Mr. Truby second. Motion passed unanimously.

Mr. Truby made a motion to adjourn the executive session at 8:30pm. No action to be taken; Mr. Call second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker, Secretary