

Hanover Township Sewer Authority
February 4, 2020
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:07 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Vice Chairman Timothy Seech was not present at the beginning of the meeting. One township citizen/business owner was present.

Meeting Minutes: Mrs. Voelker made a motion to accept the meeting minutes from January 7, 2020, with one correction; Mr. Truby second. Motion passed unanimously.

Mr. Truby made a motion to accept the minutes from the January 21, 2020, meeting; Mr. Call second. Motion passed with Mrs. Voelker abstaining.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of January 2020. The Operations account began the month with \$249,864.40 with deposits of \$84,412.11 and expenditures of \$69,223.60 for an ending balance on January 31, 2020, of \$265,052.91. The Maintenance Fund had a balance of \$11,282.59, and the Tap Fund had a balance of \$60,342.60. Mr. Grey made a motion to accept the January treasurer's report; Mr. Call second. Motion passed unanimously.

Invoices: Mr. Call made a motion to ratify the bills in the amount of \$67,415.41; Mr. Grey second. Motion passed unanimously.

Mr. Grey made a motion to ratify payroll for the pay period December 29, 2019 through January 11, 2020, in the amount of \$1,175.24 including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Seech arrived for the meeting at 7:26 pm.

Mr. Call made a motion to ratify payroll for the pay period January 12 through January 25, 2020, in the amount of \$1,105.85 including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – abstain, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Office Manager Report: Mrs. Garrett canceled the second phone line due to it no longer being required.

Mr. Kalina gave an update on the high-value liens situation.

Mr. Kalina will arrange for an appraisal of the 1-acre parcel owned in Smith Township.

One quote has been received for laying concrete in the new pole building. Mr. Lashhorn will request two additional quotes.

Mr. Truby made a motion to accept the office manager's report; Mr. Grey second. Motion passed unanimously.

New Business: Mr. Maxwell is appealing the requirement of an additional EDU due to having industrial waste hauled offsite rather than discharged to the sewer system. Mr. Maxwell to install additional meters. Mr. Call made a motion to authorize Mr. Kalina and Mr. Buzza to draft a service agreement for Maxwell Welding and Machine; Mr. Seech second. Motion passed unanimously.

Motion to approve Mrs. Garrett's pay rate of \$20 per hour and 48 hours of paid time off to be used at her discretion and with chairman approval; Mr. Truby second. Roll call: Mr. Call- yes, Mr. Seech- no, Mrs. Voelker- abstain, Mr. Grey- yes, Mr. Truby- yes. Motion passed

Mr. Call made a motion to make Mrs. Garrett's pay increase retroactive to January 26, 2020; Mr. Truby second. Roll call: Mr. Call- yes, Mr. Seech- yes, Mrs. Voelker- abstain, Mr. Grey- yes, Mr. Truby- yes. Motion passed.

Weirton Sanitary will begin billing HTSA for Amastan/6K Additive's industrial waste at the rate of \$5.00 per 1,000 gallons, based on the company's discharge monthly report.

With additional information, the board will consider adding additional lighting and changing the driveway lights to the more efficient LED lights.

Old Business: The bridge replacement contractor has a meeting with a designer and has done a survey of the new driveway. Manhole risers are to be included in the changes necessary. Mr. Buzza requested drawing of any new proposals.

Solicitor's Report: The solicitor's report has given during the office manager's report. There was nothing further for the public.

Mr. Seech made a motion to accept the solicitor's report; Mr. Truby second. Motion passed unanimously.

Engineer's report: Alex Paris has indicated that they can replace the Devils Den valve if an emergency arises, otherwise, they will wait for better weather.

Mr. Buzza and Mr. Lashorn attended a valve replacement meeting with a valve vendor in preparation for the system-wide replacement project.

Mr. Buzza has made some change suggestions to the Live Nation service agreement.

Gannett Fleming has received the information they need for the submittal of the Chapter 94 report.

The highway occupancy permit for the road bore and line tap for 960 Steubenville Pike has been submitted. Mr. Buzza submitted the 2019 Gannett Fleming billing records through October 2019.

Mrs. Voelker made a motion to accept the engineer's report; Mr. Truby second. Motion passed unanimously.

Public Comment: None

Adjournment: Mrs. Voelker made a motion to adjourn at 9:11 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary