

Hanover Township Sewer Authority
November 5, 2019
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:03 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Gannett Fleming Engineer Eric Buzza, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. One township citizen/business owner was present.

Old Business: Dave Fasiczka from Gulisek Construction, the bridge replacement contractor, talked to the board about the need to restrict access to the plant for two days for bridge work. They are trying not to move the traffic light due to the delay in work that would cause.

The board participated in an executive session from 7:17 pm to 7:23 pm, to discuss a legal issue. No action was taken.

Pole Barns Direct will be on-site November 16 to stake out the footprint of the new building.

Meeting Minutes: Mr. Truby made a motion to accept the October 1, 2019, meeting minutes; Mr. Seech second. Motion passed with Mr. Seech and Mrs. Voelker abstaining.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of October 2019. The Operations account began the month with \$234,539.67 with deposits of \$62,054.44 and expenditures of \$63,619.22 for an ending balance on October 31, 2019, of \$232,974.89. The Maintenance Fund had a balance of \$9,552.07, and the Tap Fund had a balance of \$56,125.47. Mr. Truby made a motion to accept the October treasurer's report; Mr. Call second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the bills in the amount of \$61,205.79; Mr. Truby second. Motion passed unanimously.

Mr. Truby made a motion to ratify payroll for the pay period September 22 through October 5, 2019, in the amount of \$1,249.57 including the payroll fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Truby made a motion to ratify payroll for the pay period October 5 through October 19, 2019, in the amount of \$1,208.93 including the payroll fee; Mr. Call second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Call made a motion to ratify payroll for the pay period October 20 through November 2, 2019, in the amount of \$1,191.32 including the payroll fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Office Manager Report: Mrs. Nusida and Mrs. Garrett will present a 2020 Budget draft at the next meeting for board consideration and adjustments.

There has been an issue with the Gannett Fleming billing. Mr. Buzza to check into the issues and possibly having the 2019 billing changed to retainer-based.

A new customer wishing to bore under the road would like to know if they can hire their own contractor to do the boring and tap. This customer must put in a sewer application with the name of the contractor for approval by the authority.

Mr. Kalina to make edits to the county health department notification of inhabited properties without water service.

A letter will be sent to the township supervisors requesting that Mr. Grey be reappointed to the sewer board for another 5-year term.

A maintenance agreement for the new copier will become active beginning January 2020.

Mr. Kalina recommended the Authority continue to charge late fees on the current monthly bill rather than on the outstanding balance.

The authority's Rules and Regulation are under-going a full revision.

A letter was received in the office requesting information on the property's sewer billing. A reply to the letter was mailed.

Mrs. Voelker made a motion to accept the office manager's report; Mr. Call second. Motion passed unanimously.

New Business: Information was received concerning the new booster station proposed by PA American Water Company (PAWC). This Booster station will be located in the vicinity of the PepsiCola Roadhouse.

Mr. Truby made a motion to sign the PAWC 2019 Winter Moratorium which allows delinquent HTSA customers to have water service terminated between December 1 and March 31; Mr. Call second. Motion passed unanimously.

Solicitor's Report: There was no public solicitor report.

Engineer's report: The Devils Den valve replacement is delayed due to incorrect parts being ordered. The correct parts have been ordered.

LSA Grant application presentations are scheduled for December 2 and December 3. HTSA to schedule a time on one of those dates.

Live Nation is attempting to pump as much as they can in preparation for aeration system repair.

Mr. Seech made a motion to accept the engineer's report; Mrs. Voelker second. Motion passed unanimously.

Public Comment: None

Adjournment: Mrs. Voelker made a motion to adjourn at 9:04 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary