

Hanover Township Sewer Authority
March 5, 2019
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:03 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Assistant Secretary/Treasurer Chris Truby, Solicitor Matt Kalina, Eric Buzza for Gannett Fleming Engineer, Field Operations/Plant Operator Mark Lashhorn, and Office Manager Patty Garrett were present. Secretary/Treasurer Nancy Voelker and Board Member Donnie Grey were not present for the meeting. No township citizens/business owners were present.

Meeting Minutes: Mr. Truby made a motion to accept the February 5, 2019, meeting minutes as presented; Mr. Seech second. Motion passed unanimously.

Treasurer's Report: Mr. Truby presented the treasurer's report for the month of February 2019. The Operations account began the month with \$147,634.81 with deposits of \$83,874.47 and expenditures of \$18,618.92 for an ending balance on February 28, 2019, of \$212,890.36. The Tap Fund had a balance of \$39,789.39, and the Maintenance Fund had a balance of \$10,652.60. Mr. Call made a motion to accept the January treasurer's report; Mr. Seech second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the invoices in the amount of \$59,335.56; Mr. Truby second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll from January 27 through February 9, 2019, in the amount of \$1,174.23, including payroll fee; Mr. Truby second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll from February 10 through February 23, 2019, in the amount of \$1,208.94, including payroll fee; Mr. Call second. Motion passed unanimously.

New Business: Mr. Seech made a motion to renew the plant generator maintenance contract; Mr. Call second. Motion passed unanimously.

Relique Energy Management (REM) has offered HTSA \$4,000 per acre to purchase the mineral rights for the property owned by the authority. REM does not offer leases. HTSA is not interested in a sale at this time.

Mr. Call made a motion to accept the Live Energy proposal to extend the energy contract for 3 additional years; Mr. Truby second. Motion passed unanimously.

Mr. Seech made a motion to donate \$50 to the Hanover Fire Department; Mr. Truby second. Motion passed unanimously.

Updates to be made to the Grinder Pump Restrictions document.

Mr. Kalina to research repercussions of a subsequent customer who takes the grinder pump upon the sale of the property.

Mr. Kalina and Mrs. Garrett to draft a letter to West Penn Power concerning critical facilities.

Old Business: The contractors for the bridge replacement may use HTSA property for a lay-down area and to dispose of dirt.

A quote was received from Clearspan for a storage building to house the project pumps.

Mr. Seech made a motion to accept the quote from Premier Technical Services for a new office manager computer; Mr. Call second. Motion passed unanimously.

The township supervisors have agreed to authorize HTSA as their representative to the Washington County Sewage Council for properties in the sewered areas of the township.

There is room at the pump stations to install a rain gauge.

Solicitor's Report: The liens to judgment process is continuing.

Mr. Call made a motion to accept the solicitor's report as presented; Mr. Truby second. Motion passed unanimously.

Engineer's report: Gannett Fleming recommends sampling Key Bank Pavilion at various times for organic loads. Also sample the other pump stations to show differences in loading.

Mr. Call made a motion to amend the Rules and Regulations Section XIII, contingent upon engineer confirming ammonia levels; Mr. Seech second. Motion passed unanimously.

Cost of a service study is approximately \$10,000.

The 2018 Chapter 94 Report is completed.

Mr. Truby made a motion to accept the Engineer's report; Mr. Seech second. Motion passed unanimously.

Correspondence: PA American Water Company has submitted notice of a usage data rate increase.

Training opportunities.

Public Comment: There was no public comment.

Adjournment: Mr. Truby made a motion to adjourn the meeting at 9:26 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Chris Truby, Assistant Secretary