

Hanover Township Sewer Authority
February 5, 2019
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:00 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Eric Buzza for Gannett Fleming Engineer, Field Operations/Plant Operator Mark Lashhorn, and Office Manager Patty Garrett were present. Secretary/Treasurer Nancy Voelker was not present for the meeting. Three township citizens/business owners were present.

Meeting Minutes: Mr. Truby made a motion to accept the January 8, 2019, meeting minutes as presented; Mr. Seech second. Motion passed unanimously.

Treasurer's Report: Mr. Truby presented the treasurer's report for the month of January 2019. The Operations account began the month with \$118,763.33 with deposits of \$85,119.24 and expenditures of \$56,247.76 for an ending balance on January 31, 2019, of \$147,634.81. The Tap Fund had a balance of \$72,016.39, and the Maintenance Fund had a balance of \$8,460.00. Mr. Seech made a motion to accept the January treasurer's report; Mr. Call second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the invoices in the amount of \$33,230.36; Mr. Truby second. Motion passed unanimously.

Mr. Truby made a motion to ratify payroll from December 30, 2018 through January 12, 2019, in the amount of \$1,213.90, including payroll fee; Mr. Call second. Motion passed unanimously.

Mr. Truby made a motion to ratify payroll from January 13 through January 26, 2019, in the amount of \$1,208.94, including payroll fee; Mr. Seech second. Motion passed unanimously.

Old Business: The three project supervisors for the Bavington Road Bridge Replacement project attended the meeting to discuss aspects of the project that would affect HTSA. The project will begin in March and should take as long as two years with hopefully minimal disruption to sewer plant operations. They continue to seek a lay-down area.

Mrs. Voelker is researching possible grant funds to help pay for a storage building for the project grinder pumps.

B&W Insurance/Selective Insurance is again our insurance carrier effective January 20, 2019 due to issues with Huntington Insurance/Glatfelter Insurance. HTSA is in possession of a policy at this time.

Sludge hauling was completed by CWM on February 4, 2019, with 28,800 gallons removed.

Mr. Buzza will check with Mr. Rae on whether or not there is adequate space in Devils Den and Bavington Pump Station controllers for rain gauges.

New Business: Mrs. Voelker is researching possible grant funds for the planning costs of a service extension from Florence to Frankfort along Route 18.

The lab computer will need to be replaced in the near future. Premier Technical Services to give us a quote for a new desk top model.

An email was received about aerator cleaning. While it is not needed at this time, the information will be kept for future reference.

A letter will be drafted asking the township to appoint HTSA as their representative to the Washington County Sewage Council for failed septic systems within HTSA service area.

Solicitor's Report: The liens to judgment process is continuing.

Resolution 2019-01 pertaining to obstructing HTSA access to properties has been proposed and amended. Mr. Call made a motion to adopt Resolution 2019-01, as amended; Mr. Seech second. Motion passed unanimously.

Mr. Truby made a motion to accept the solicitor's report as presented; Mr. Seech second. Motion passed unanimously.

Engineer's report: The Live nation Agreement additions has been submitted to Mr. Rae's review. Additional soda ash has been necessary, but not as much as in the past couple months.

Rules and regulations language change for surcharge fees requires review.

Mr. Truby made a motion to accept Gannet Fleming Service Authorization 2019-1; Mr. Seech second. Motion passed unanimously.

Mr. Call made a motion to accept the Engineer's report; Mr. Grey second. Motion passed unanimously.

Correspondence: HTSA has received an invitation for the ribbon cutting ceremony for the Kenco Warehouse in Starpointe Business Park on March 1, 2019.

A customer submitted questions about the billing.

Public Comment: There was no public comment.

Adjournment: Mr. Call made a motion to adjourn the meeting at 9:07 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Chris Truby, Assistant Secretary