

Hanover Township Sewer Authority
January 8, 2019
Bavington Road Sewer Treatment Plant

Chairman Greg Call called the meeting to order at 7:06 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Project Engineer Jack Rae, Field Operations/Plant Operator Mark Lashhorn, and Office Manager Patty Garrett were present. Solicitor Matt Kalina was not present for the meeting. Two township citizens/business owners were present.

Reorganization:

Mrs. Voelker nominated Mr. Call as Chairman of the Board; Mr. Truby second. Mr. Call accepted. All in favor; passed unanimously.

Mrs. Voelker nominated Mr. Seech as Vice Chairman; Mr. Truby second. Mr. Seech accepted. All in favor; passed unanimously.

Mr. Call nominated Mrs. Voelker as Secretary/Treasurer; Mr. Seech second. Mrs. Voelker accepted. All in favor; passed unanimously.

Mr. Seech nominated Mr. Truby as Assistant Secretary/Treasurer; Mr. Call second. Mr. Truby accepted. All in favor; passed unanimously.

Mrs. Voelker made a motion to reappoint Witherel & Associates as Authority Solicitor with the rate increase; Mr. Truby second. Motion passed unanimously.

Mr. Call made a motion to reappoint Gannett Fleming as Authority Engineer with Jack Rae as Client Manager; Mr. Seech second. Motion passed unanimously.

Mr. Seech made a motion to authorize the IRS mileage rate of \$0.58 per mile, effective January 1, 2019; Mr. Truby second. Motion passed unanimously.

Mr. Call made a motion to set the regular monthly meetings as the first and third Tuesday of each month with the meeting location to be the sewer plant. The next reorganization meeting will be January 7, 2020; Mrs. Voelker second. Motion passed unanimously.

Meeting Minutes: Mr. Seech made a motion to accept the December 3, 2018, meeting minutes with one correction; Mrs. Voelker second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the treasurer's report for the month of December 2018. The Washington Financial Bank Operations account began the month with \$82,833.18 with deposits of \$72,096.72 and expenditures of \$36,166.57 for an ending balance on December 31, 2018, of \$118,763.33. The Tap Fund had a balance of \$104,171.63, and the Maintenance Fund had a balance of \$7,242.95.

The PNC Bank PennVest Account had a balance of \$0.00 on December 31, 2018. That account has been closed and all bank accounts are now with Washington Financial Bank. Mr. Call made a motion to accept the December treasurer's report; Mr. Truby second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the invoices in the amount of \$76,507.24; Mr. Call second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll from November 18 through December 1, 2018, in the amount of \$1,186.11, including payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Seech made a motion to ratify payroll from December 2 through December 15, 2018, in the amount of \$1,183.50, including payroll fee; Mr. Truby second. Roll Call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Seech made a motion to ratify payroll from December 16 through December 29, 2018, in the amount of \$918.42, including payroll fee; Mr. Truby second. Roll Call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

New Business: Resident Mr. Boyce wished to be on the agenda to express a concern, but he did not attend the meeting.

Residents Mr. and Mrs. Grey expressed concerns raised to them by other residents. In the future, they will refer others to HTSA or encourage them to attend meetings to address concerns.

The board adjourn to an executive session at 8:10 pm to discuss a legal issue. The board came out of executive session at 8:18 pm. Mr. Seech made a motion to deny all non-HTSA personnel possession of a key to the yellow gate near Bavington Road; Mr. Truby second. Motion passed unanimously.

Mr. Buzza will coordinate with Mr. Rae to ensure that the rain gauges that are being considered for the Devils Den and Bavington pump stations are compatible with the monitoring system already in place.

Old Business: The township supervisors have accepted an offer for the sale of the old township building where the excess grinder pumps are currently being stored. We are waiting on a return call from the new owner to learn time schedule for removal of the pumps. Three quotes will be obtained for the construction of a pole building at the plant to house the pumps.

HTSA has received a quote from B&W insurance for coverage through Selective Insurance that is competitive with our current policy. Mrs. Voelker made a motion to cancel the Glatfelter Insurance and reinstate Selective Insurance; Mr. Call second. Motion passed unanimously.

Mr. Grey made a motion to adopt the 2019 Budget with the requested changes made; Mrs. Voelker second. Motion passed unanimously.

CWM to haul sludge after they lowered their per-gallon price. Other companies were three to eight cents per gallon more expensive.

Solicitor's Report: There was no solicitor's report.

Engineer's report: The wetwell project grant money has been received.

With the winter months, there are no issues with the discharge from Live Nation.

A special services contract will be presented at the February meeting for the Wetland Recovery report.

A service study will cost approximately \$10,000.

The Gannett Fleming Service Authorization for 2019 was presented for consideration.

Mr. Call made a motion to authorize Gannett Fleming to prepare and submit the annual Chapter 94 Report, as required, at a cost not to exceed \$2,600; Mr. Seech second. Motion passed unanimously.

Mr. Seech made a motion to accept the Engineer's report; Mr. Call second. Motion passed unanimously.

Correspondence: HTSA received a letter from Witherel and Associates concerning their charitable donations made over the holiday season in lieu of sending out client gifts.

Upcoming training opportunity information was given for consideration.

Public Comment: There was no public comment.

Adjournment: Mr. Truby made a motion to adjourn the meeting at 9:32 p.m.; Mrs. Voelker second. Motion passed unanimously.

Respectfully Submitted,

Chris Truby, Assistant Secretary