

Hanover Township Sewer Authority  
September 10, 2018  
Hanover Township Municipal Building

Chairman Greg Call called the meeting to order at 7:01 p.m. with the pledge of allegiance. Roll call was taken. Chairman Call, Vice Chairman Tim Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Johanna Liller for Authority Engineer Jack Rae, and Office Manager Patty Garrett were present. Solicitor Matt Kalina and Field Operations/Plant Operator Mark Lashorn were not present for the meeting. No township citizens/business owners were present.

**Meeting Minutes:** Mr. Truby made a motion to accept the August 6, 2018, meeting minutes as presented; Mr. Seech second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the treasurer's reports for the month of August 2018. The PNC Operations account began the month with \$858.52 with deposits of \$34,298.00 and expenditures of \$34,675.95 for an ending balance on August 31, 2018, of \$480.57. The PennVest account had a balance of \$32,358.61.

The Washington Financial Bank Operating Account began the month with \$75,611.84 with deposits of \$69,328.80 and expenditures of \$63,297.22 for an ending balance on July 31, 2018 of \$81,643.42. The Tap Fund had a balance of \$104,117.35, and the Maintenance Fund had a balance of \$10,834.20. Mr. Seech made a motion to accept the August treasurer's reports; Mr. Truby second. Motion passed unanimously.

**Invoices:** Mrs. Voelker made a motion to ratify the invoices in the amount of \$65,954.30; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll from July 29 through August 11, 2018, in the amount of \$1,125.87; Mr. Grey second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby - yes. Motion passed.

Mr. Seech made a motion to ratify payroll from August 12 through August 25, 2018, in the amount of \$1,206.94, including payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby - yes. Motion passed.

Mr. Truby made a motion to ratify payroll from August 26 through September 8, 2018, in the amount of \$1,019.56, including payroll fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby - yes. Motion passed.

**Old Business:** Solicitor Matt Kalina was contacted by phone to discuss correspondence from Live Nation's attorney. Mr. Call made a motion to authorize Gannett Fleming and the solicitor to prepare for and attend a meeting with Live Nation at a mutually agreeable date in the future; Mr. Truby second. Motion passed unanimously.

The board adjourned to an executive session from 7:37 pm to 7:51 pm to discuss legal issues while Mr. Kalina was on the phone. No action was taken.

No action has yet been taken by the township supervisors on the Ordinance 106 revision.

**New Business:** HTSA has an opportunity to receive up to 49% grant money for line extensions to the system. This item was tabled pending research of grant-to-loan funding, final costs, and impact to current customer rates.

HTSA received notification of an increase in legal fees from Witherel and Associates, effective January 2019.

Several complaints were received concerning malware on the HTSA website. Mr. Truby made a motion to pay up to \$500 to upgrade the HTSA website; Mr. Call second. Motion passed unanimously.

There has been an increased issue with bounced checks. A statement concerning this has been added to the water termination letter.

Mr. Truby made a motion to change the billing cycle to more closely match the water company readings, to be effective January 2019; Mrs. Voelker second. Motion passed unanimously. Information concerning this change will be included in the annual information mailer.

**Solicitor's Report:** There was no solicitor's report.

**Engineer's Report:** Gannett Fleming will do cost estimates for line extensions based on HTSA EDU counts.

The wet well lining project was moved from the end of August to the week of September 17<sup>th</sup>.

The Scannell property will redo the manhole to which they connected.

The review and recommendations of Starpointe expansion 1C have been complied with.

PennDoT still does not have a solution for the outfall restoration after the Bavington Bridge replacement.

Mr. Call made a motion to accept the Engineer's report; Mr. Grey second. Motion passed unanimously.

**Correspondence:** Correspondence from Evoqua, WGL Energy, PMAA, and MuniLink were received for board consideration.

**Public Comment:** There was no public comment.

**Adjournment:** Mrs. Voelker made a motion to adjourn the meeting at 8:50 p.m.; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker, Secretary