

Hanover Township Sewer Authority
May 7, 2018
Hanover Township Municipal Building

Chairman Greg Call called the meeting to order at 7:00 p.m. with the pledge of allegiance. Roll call was taken. Chairman Call, Secretary/Treasurer Nancy Voelker, Board Member Donnie Grey, Solicitor Matt Kalina, Johanna Liller for Authority Engineer Jack Rae, Field Operations/Plant Operator Mark Lashorn, and Office Manager Patty Garrett were present. Assistant Secretary/Treasurer Chris Truby was not present at the beginning of the meeting. Vice Chairman Tim Seech was not present at the meeting. Six township citizens/business owners were present.

Meeting Minutes: Mrs. Voelker made a motion to accept the April 2, 2018, meeting minutes as presented; Mr. Call second. Motion passed with Mr. Grey abstaining.

Treasurer's Report: Mrs. Voelker presented the treasurer's report for the month of April 2018. The Operations account began the month with \$91,974.88 with deposits of \$74,859.26 and expenditures of \$77,135.79 for an ending balance on April 30, 2018, of \$89,698.35. The PennVest account had a balance of \$32,358.62, the Tap Fund had a balance of \$98,613.60, and the Maintenance Fund had a balance of \$5,139.61. Mr. Call made a motion to accept the April treasurer's report; Mr. Grey second. Motion passed unanimously.

Invoices: Mrs. Voelker made a motion to ratify the invoices in the amount of \$31,220.04; Mr. Grey second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll from March 25 through April 7, 2018, in the amount of \$1,186.11, including payroll fee; Mr. Grey second. Roll call: Mr. Call – yes, Mrs. Voelker – abstain, Mr. Grey – yes. Motion passed.

Mr. Call made a motion to ratify payroll from April 8 through April 21, 2018, in the amount of \$744.91, including payroll fee; Mr. Grey second. Roll call: Mr. Call – yes, Mrs. Voelker – abstain, Mr. Grey – yes. Motion passed.

Old Business: Mrs. Goodall and Mr. Martin asked for additional relief from sewer charges, beyond the standard credit equal to the water company credit, due to a water line break. The board will take the issue under advisement.

Assistant Secretary/Treasurer Chris Truby arrived at 7:11 p.m.

PA Rural Water Association came to find the water leak at the plant. It has been isolated to the area of the sidewalk between the blower room and the UV building. The water company has granted HTSA a \$90 credit for the leak. Water is turned off to the area of the leak and the line will be fixed when time and money are available.

New Business: Representatives from Washington Financial Bank in Burgettstown and Hickory presented benefits of moving the HTSA bank accounts to their bank's totally free municipal accounts. The board will consider changing banks to once again have a local bank.

Mr. Call made a motion to authorize Gannett Fleming to prepare and submit the application for a Highway Occupancy Permit on behalf of HTSA; Mr. Truby second. Motion passed unanimously.

The customer wanting to discuss a sewer credit for filling a pool did not show.

The customer wanting to discuss their water termination notice did not show.

Muni-Link now has a website template for water and sewer companies. The board will consider it at a later date.

Solicitor's Report: Mr. Kalina had two items for an executive session.

Engineer's Report: Gannett Fleming, Abel Recon, and RMC are assisting with the pump station by-pass issues before the wetwell lining can proceed.

The review for the Starpointe 1C extension has been sent to WCCED.

There are two alternatives for the HTSA outfall area once the Bavington Road bridge replacement is completed. Rettew will present the alternatives in a meeting at the plant.

Rover continues to do cleanup after the pipeline has been installed.

The Gannett Fleming flow meters need tested before they can be used by HTSA.

Mr. Truby made a motion to accept the Engineer's report; Mrs. Voelker second. Motion passed unanimously.

Correspondence: There was no correspondence.

Public Comment: There was no public comment.

Adjournment: Mr. Call made a motion to adjourn to an executive session at 8:27 p.m.; Mrs. Voelker second. No action to be taken at the executive session. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary