

Hanover Township Sewer Authority
August 6, 2018
Hanover Township Municipal Building

Chairman Greg Call called the meeting to order at 7:00 p.m. with the pledge of allegiance. Roll call was taken. Chairman Call, Vice Chairman Tim Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Johanna Liller for Authority Engineer Jack Rae, Solicitor Matt Kalina, and Office Manager Patty Garrett were present. Field Operations/Plant Operator Mark Lashhorn was not present for the meeting. No township citizens/business owners were present.

Meeting Minutes: Mr. Seech made a motion to accept the July 9, 2018, meeting minutes with corrections; Mrs. Voelker second. Motion passed with Mr. Truby abstaining.

Treasurer's Report: Mrs. Voelker presented the treasurer's reports for the month of July 2018. The PNC Operations account began the month with \$53,602.88 with deposits of \$0.00 and expenditures of \$52,744.36 for an ending balance on July 31, 2018, of \$858.52. The PennVest account had a balance of \$32,358.62. The Tap Fund and the Maintenance Fund were closed.

The Washington Financial Bank Operating Account began the month with \$30,515.71 with deposits of \$64,211.26 and expenditures of \$19,115.13 for an ending balance on July 31, 2018 of \$75,611.84. The Tap Fund had a balance of \$98,960.40, and the Maintenance Fund had a balance of \$10,448.44. Mr. Seech made a motion to accept the July treasurer's reports; Mr. Call second. Motion passed unanimously.

Invoices: Mr. Call made a motion to ratify the invoices for June/July in the amount of \$56,463.49; Mr. Truby second. Motion passed unanimously.

Mr. Truby made a motion to ratify the invoices for July/August in the amount of \$67,286.80; Mrs. Voelker second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll from July 1 through July 14, 2018, in the amount of \$1,044.36, including payroll fee; Mr. Grey second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby - yes. Motion passed.

Mr. Truby made a motion to ratify payroll from July 15 through July 28, 2018, in the amount of \$1,089.95, including payroll fee; Mr. Grey second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby - yes. Motion passed.

Old Business: Mr. Call made a motion to authorize Gannett Fleming engineer and HTSA Field Operations Manager to develop a strategy to protect the authority from an unauthorized release from Key Bank Pavilion sewage pond; Mr. Truby second. Motion passed unanimously.

Mrs. Voelker made a motion to authorize HTSA solicitor to offer to pay for advertisement to adopt Ordinance 106 amendment; Mr. Call second. Motion passed unanimously.

The timber on HTSA property was already cut and won't be ready to cut again for about 10 years.

Mr. Call and Mrs. Voelker to put together a proposal and parameters for an emergency fund to help residents with sewer bills.

New Business: There was no new business.

Solicitor's Report: Customers with high lien amounts are being prepared for a sheriff's sale.

Mr. Seech made a motion to accept the solicitor's report; Mr. Truby second. Motion passed unanimously.

Engineer's Report: The wet well lining project is scheduled for the last week of August.

The Scannell property was been connected to the main line. The guard shack will also have its own line.

PennDoT is figuring the best material to use to restore the outfall after the Bavington Bridge replacement.

Mr. Grey made a motion to accept the Engineer's report; Mr. Truby second. Motion passed unanimously.

Correspondence: A customer sent a thank you for finally getting automatic payment and online ACH payment options for paying sewer bills.

A plant tour and product demo information was presented for the board's consideration.

Public Comment: There was no public comment.

Adjournment: Mr. Seech made a motion to adjourn the meeting at 8:48 p.m.; Mr. Truby second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary