

Hanover Township Sewer Authority  
December 4, 2017  
Hanover Township Municipal Building

Chairman Greg Call called the meeting to order at 7:04 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Engineer Johanna Liller for Jack Rae, Solicitor Matt Kalina, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. There were no township citizens present.

**Meeting Minutes:** Mr. Truby made a motion to accept the minutes from the November 6, 2017 meeting; Mr. Grey second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of November 2017. The Operations account began the month with \$95,501.89 with deposits of \$78,426.36 and expenditures of \$89,550.87 for an ending balance on November 30, 2017, of \$84,377.38. The PennVest account had a balance of \$20,783.39, and the tap Fund had a balance of \$80,610.24. Mr. Seech made a motion to accept the November treasurer's report; Mr. Call second. Motion passed unanimously.

**Invoices:** Mr. Seech made a motion to ratify the invoices in the amount of \$35,501.55; Mrs. Voelker second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay period October 22 through November 4, 2017, in the amount of \$1,209.56, including the payroll fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Truby made a motion to ratify payroll for the pay period November 5 through November 18, 2017, in the amount of \$1,219.47, including the payroll fee; Mr. Call second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Seech made a motion to pay payroll for the pay period November 19 through December 2, 2017, in the amount of \$1,013.38, including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

**New Business:** The contractor for the Hormann Flexon expansion has found the missing manhole and it is now accessible. HTSA still will not be responsible for the line that is incorrect until such a time that the line is corrected.

Ebara stated that we must go through Tepco to repair the control issue at the Bucey Road pump station.

The office will obtain new quotes for an auditing firm.

**Old Business:** HTSA has obtained updated quotes and signed purchase orders for the wetwell lining project. Mrs. Voelker made a motion to ratify the purchase orders for the wetwell lining project; Mr. Call second. Motion passed unanimously.

Mr. Rae to contact a surveyor that Gannett Fleming uses for the Steubenville Pike property since the surveyors contacted by the office are not responding to requests for quotes.

Office to draft a dye test form.

Mr. Rae and Mrs. Garrett to develop a Developer Review Process for new businesses in the HTSA service area.

The 2018 draft budget was discussed. Changes necessary to be sent to Mrs. Nusida for incorporation into the final 2018 budget to be adopted at the January 2018 board meeting.

**Solicitor's Report:** A Surcharge for I&I report will be presented at the next meeting.

Mr. Kalina is in need of the flow data for Key Bank Pavilion.

Mr. Kalina will research which liens to reduce to judgement.

Mr. Call made a motion to accept the solicitor's report; Mr. Grey second. Motion passed unanimously.

**Engineer's Report:** Mr. Rae asked if there was a potential for litigation with Cincinnati Insurance, the bond company for the Greensburg Environmental construction default. At this time, there is not.

The PennVest reamortization is in process.

Rover pipeline continues to prepare for their bore under the HTSA sewer line.

Mr. Seech made a motion to accept the engineer's report; Mr. Truby second. Motion passed unanimously.

**Correspondence:** None.

**Public Comment:** None

**Adjournment:** Mr. Seech made a motion to adjourn to an executive session for legal matters at 8:50 p.m.; Mrs. Voelker second. No action to be taken. Motion passed unanimously.

Respectfully submitted,

---

Nancy Voelker, Secretary